1. Call to Order
The meeting was called to order by Chair Griffiths at 12:01pm

Members Present:
Chair Kate Griffiths
Jessica Crouse
Sheron Bissen
Pili Naho'oiakaika
Leonora Espaniola
Stacey Moniz, Ex-Officio, Hawai‘i State Commission on the Status of Women

Members Excused:
Vice-Chair Nalani Kaninau
Ki‘i Kaho‘ohanohano

Staff Present:
Kristina Toshikiyo, Deputy Corporation Counsel
Rochelle Ines, Secretary to Boards/Commissions

2. Public Testimony on Agenda Items
Pahnelopi Mckenzie testimony on agenda item #7, Midwifery Bill Update (a written testimony was submitted).

3. Approval of Meeting Minutes
• Member Bissen moved to approve the December 14, 2021 minutes. Member Naho'oiakaika seconded the motion. The motion passed with 4 ayes.

4. State Ex-Officio Report – Stacey Moniz
• State Commission on the Status of Women made a strong statement regarding the Red Hill situation in Honolulu about the disproportionate impact on women, both when they’re pregnant and after while they are nursing. It was sent to President Biden and to the military leaders to encourage the Navy to take care of business.

• Hawai‘i County just passed human trafficking legislation

• Today, Ho‘ola Na Pua is hosting human trafficking sign waving from 3 to 5 pm. It will be at Queen Ka‘ahumanu Center by Sears.

• Susannah Wesley - Panel of Human Trafficking Survivors - Tuesday, January 18, 2022, 12:00-2:00pm
Old Business

5. Discuss Women of Excellence Recognition Event, March 2022

Subcommittee report by Members Bissen and Naho’oikaika

- Nomination form to be updated with current email and theme
- Event theme
  - The theme for 2022 is “Providing Healing and Promoting Hope”
  - Member Bissen researched Women’s History Month. Originally designated as a week, and then through a petition to be the entire month of March. This was established for those of us that are new since 1987, honoring women’s roles in society and our vital role in our community.
  - Member Bissen suggested the theme be centered around the slogan or the words, “Celebrating Maui’s Mana Wahine.” The definition of the word Mana has many meanings including authority, charisma, speech, integrity, spiritual power, and strength. For the theme, it would mean “Women of Strength.” She considered replacing the theme from the last celebration to “Celebrating Maui’s Mana Wahine.” This would encompass healing and hope and any other type of area that women has excelled in.
  - Chair Griffiths said the 2022 theme for Women’s History Month “Providing Healing and Promoting Hope” is both a tribute to success with caregivers of frontline workers. The focus is on women this year and joins the ongoing pandemic and recognition of the thousands of ways that women of all cultures have provided both healing and hope throughout history. The Big Island is creating a resolution that says 2022 was the Year of the Woman or a year of the mother. She thinks they did “Providing Healing and Promoting Hope” was to focus on caregivers and frontline workers during the pandemic. But she likes Member Bissen’s idea too.
  - Members discussed what theme they want to go with.
  - Member Bissen made a motion to follow the same press release template that’s been used in the past year and make the adjustments to the logistics (date, time, and theme). The theme will be “Maui’s Mana Wahine.” Member Crouse seconded. The motioned passed with 5 ayes.
  - Chair Griffiths said we need to write a press release that would be distributed to all of the newspapers and the Maui County communication team.
  - There are four categories that will stay the same from two years ago.
  - Chair Griffiths asked if event will be virtual or in Mayor’s Office? Member Bissen said virtual unless there’s a change in public safety. Chair Griffiths agreed with a virtual event. We can do it the same time as our committee meeting and we will invite everyone to BlueJeans and present virtually.
  - Member Bissen thinks that this could happen at the March meeting. She also asked about budget and if there are guidelines.
Chair Griffiths said there were no parameters. What they did is find out the cost and got leis and bowls. At the February meeting, if Member Bissen or Nahoʻoikaika could review what they did two years ago and research costs. They did try and get everything made on island such as handmade leis to keep the costs down and keep it within handmade items to small businesses. On the next meeting, come forward with the budget and it would be approved.

Member Bissen – One of the ways to recognize women should be the County facilities naming. This process will take time.

Member Bissen asked Chair Griffiths if the press release would need to have a deadline for applications by February 7th. Would it have to be conducted at the next meeting? Does the subcommittee do all of that and tell you who the winners are? Chair Griffiths said in the past, whomever was nominated, because we’ve only had maybe ten max, they all won.

Member Bissen – we have to set a deadline for the application. Chair Griffiths said normally the press release is done in December. We have three weeks to collect names.

Deputy Corporation Counsel Toshikiyo asked Chair Griffiths – as part of the March Agenda, will you review the applications and come to a decision at that point or on the February meeting? Chair Griffiths nodded her head for February meeting and awards ceremony is in March.

6. Update on Renaming of County Facilities – process, timeline and template

Application for Naming and Renaming Existing County Parks and Facilities was emailed to all members

Chair Griffiths – We could use the Women of Recognition Event. If the CSW nominates a person as a Committee, could this be for Woman of Excellence?

Member Nahoʻoikaika asked Deputy Corporation Counsel Toshikiyo if they have the right to do this as a Committee? Nominating someone on behalf of their family? Are we overstepping?

Deputy Corporation Counsel Toshikiyo – Not quite overstepping but it kind of goes to the point that it does take a lot of time and effort. A reminder that you are an advisory board to the Mayor. In Chapter 2.98 for the Public Works Commission under Section F, the procedure to adopt names for streets, parks, and facilities, the Mayor or the Council may submit a request to the Commission. She suggested making a recommendation to the Mayor to submit the name to the Public Works Commission after receiving nominees for the Women of Excellence Event. Chair Griffiths liked that idea.

7. Midwifery Bill Update

Ex-Officio Stacey Moniz didn’t have any updates but would like to remind the Committee that there is a State Representative that’s going to introduce the Traditional Midwifery Bill and she and Kīʻi are hoping to keep track of that and
forward to everyone. They already did a letter of support, but it has to be submitted as testimony once that comes up.

- Chair Griffiths said it could be her (as Chair) or Ki‘i. In the past, Ki‘i submitted the letter with permission from the Committee. This letter has already been approved.

- Deputy Corporation Counsel Toshikiyo – The letter should be addressed to the State Commission on the Status of Women. They can submit it on your behalf as well as part of the testimony. It’s part of the package that they would put together.

- Ex-Officio Stacey Moniz – She hopes that everyone would also individually submit testimony which has become quite simple. Sign up on capital.hawaii.gov and create a username and password.

- Chair Griffiths asked what would be the best way for Rochelle to email all the members with updates on the Bill? Ex-Officio Stacey Moniz said she will try to email if she sees it. Chair Griffiths confirmed that Ex-Officio Stacey Moniz will email Rochelle and she will email members.

- Ex-Officio Stacy Moniz mentioned the issue of the dispatchers at MPD. If anyone is interested, she can send that info too.

- Chair Griffiths asked Deputy Corporation Counsel Toshikiyo if they need to make a motion right now if they testify on behalf of the Committee? Would we need to take a vote? She is terming out in March, or Ki‘i although she’s not here or someone who can represent the committee says women in that testimony. Deputy Corporation Counsel Toshikiyo said yes, anybody is going to be testifying on behalf of the committee.

- Chair Griffiths said the State Legislation goes thru the month of May. She can request for permission until she’s not Chair, and whoever supersedes her can get permission. She asked if anyone would like to entertain the motion to give permission for the current Chair of the Committee Status of Women to testify on behalf of the Committee in support of the Midwifery Bill?

- Member Bissen made a motion to repeat exactly what Chair Griffiths said. Member Naho‘oikaika seconded the motion. The motion passed with 4 ayes for the current Chair to testify on behalf of the Committee on the Status of Women to the State Legislator.

- Chair Griffiths asked to make an amendment to say any member of the Committee on the Status of Women can testify and say that on behalf of the Committee on the Status of Women? Deputy Corporation Counsel Toshikiyo said that would be okay, except that whatever testimony is being provided needs to be limited to what the board has already discussed and agreed and voted upon. She said that Chair Griffiths wrote the letter and it could be that the letter is just read as testimony.

- Chair Griffiths said if you do testify, you could mention that you are a member of the CSW.
New Business

8. Update on Sunshine Law – Deputy Corporation Counsel Toshikiyo

- Under the Governor’s Emergency Proclamation he suspended one of the requirements of the New Sunshine Law.

- Under the new Sunshine Law it would require:
  - One primary physical location where the public can testify and watch the meeting. This is the section where the Governor has suspended until first week of February. Once lifted, we would be required to have one physical meeting location the public can testify at. It is important there’s audio visual connection.
  - It must be maintained by all participating members and the one required physical meeting location. They must be able to see and hear each other as well as the testifiers. They are working with Board Staffers to find a physical location. There are not enough conference rooms with the technology to allow us and members of the public to congregate and still have social distancing. There are only two rooms that meet that criteria. There are also conflicting Boards and Commission meetings throughout the week.
  - The Board Members can be physically present at the required meeting location or you can be remote. If you prefer to come in to the conference room when we do have that available, that's up to you, but you are not required and can participate remotely.
  - Board Members must state who is present at the non-public remote location. If there is anyone else in your area, or proximity, you will have to announce who is there with you.
    - A quorum of members must be visible and audible at all times during the meeting
    - You can have an alternative public location. It must be listed on your agenda and it will also specify that if audio and visual is lost at the alternative public location, the meeting will continue. If we lose the connection at the primary location, we can recess up to 30 minutes to restore audio and visual, but it may get to the point where we would have to cancel the meeting.
  - Voting must be by roll call
  - In the event that meetings are in executive session, Board Members shall be audible to all the other members but not required to be visible. The Chair will need the titles of all authorized participants. In the executive session, all participants shall confirm to the presiding officer that no unauthorized person is present or able to hear them at their remote locations or via another audio or audio-visual technology.
  - They will be modifying our agenda to ensure the public has notice of all of these changes. When the physical location is implemented, it will be important for members to let staffers know whether or not you will attend virtually or in person.
• Member Bissen asked when do we have to be ready for this change. Deputy Corporation Counsel Toshikiyo said the official date is February 4th, but if it is extended, they will let you know if you can still continue to participate remotely.

• Deputy Corporation Counsel Toshikiyo - The Emergency Proclamation notice of suspension of the Sunshine Law requiring remote in person site locations is set to expire on February 28, 2022

9. Budget Update

**FY 2022 Budget: $9,000**

- Available funds are $8,550.17
  - Used $449.83 for Diapers and Baby Wipes
  - $1,500 was allotted for the Domestic Violence Fair Drive through, CSW did not participate

- Available funds to be used on the following:
  - Missing and Murdered Indigenous Women’s Event
  - Women of Excellence Award
  - Tote Bags
  - Face Masks

- Deadline to spend funds is June 30, 2022

- Pili to send Rochelle info on Leslie Wilkins (MEDB)

- Deputy Corporation Counsel Toshikiyo – Regarding the Domestic Violence Awareness Fair, the members voted on an amount to sponsor, the event still happened, but CSW did not participate. Does that mean that the money didn’t go to the Domestic Violence Awareness Fair?

- Chair Griffiths – nodded her head to say the monies did not go to the Domestic Violence Awareness Fair. They said they didn’t need it. The event changed, and ended up being like a Halloween Event at the Queen Ka‘ahumanu Center.

**FY 2023 Budget**

- Draft letter to the Mayor asking for FY2023 Budget. FY2022 was $9,000 (it’s less for FY22 because of COVID), FY2021 was $11,000; and FY2020 no budget.
  - Chair Griffiths asked the members do we ask for the same amount of $9,000 or ask for less? Member Bissen said to stay at status quo - this past year has proven we don’t know what to expect and what if something that comes up that is not in this letter.
  - Request of $9,000 would be used to help fund the following:
    - Domestic Violence Awareness Fair
    - Women Survey
    - Advertising
    - Education and Outreach
    - Travel Expenses
    - Missing and Murdered Indigenous Women’s Event
    - Face Masks
10. Agenda Setting
The next meeting agenda are to include the following items:
1. Presentation by Police Chief John Pelletier
2. Updates and Decision for the Women of Excellence Award nominees
3. Discuss Budget Approval for Fiscal Year 2023 and Draft Letter to Mayor
4. Midwifery Bill Update

11. Announcements
- Next meeting will be on Tuesday, February 8, 2022 at 12:00pm, online via Blue Jeans

12. Adjournment
The meeting adjourned at 1:31 p.m.