1. **Call to Order**
   The meeting was called to order by Chair Griffiths at 12:08 pm

   *Members Present:*
   Chair Kate Griffiths
   Jessica Crouse
   Sheron Bissen
   Pili Naho’oikaika
   Leonora Espaniola
   Ki’i Kaho’ohanohano
   Stacey Moniz, Ex-Officio, Hawaiʻi State Commission on the Status of Women

   *Excused:*
   Vice-Chair Nalani Kaninau

   *Staff Present:*
   Christie Trenholme, Deputy Corporation Counsel
   Rochelle Ines, Secretary
   LeeAnn Nomura Matsui, Secretary

2. **Public Testimony on Agenda Items**
   There was no public testimony.

3. **Old Business**

3. **Women of Excellence Award Event - Subcommittee Chairs: Member Bissen and Member Nahooikaika**
   - Discussed Application/Nomination/Recipient Selection
   - Received 20 Nominations

   *Class of 2022 WOFA Winners:*
   **Young Woman of Promise (14-21 yrs):** Makena Sunset Kawaialoha Guzman
   **Woman of Excellence (22-59 yrs):** Valerie Janikowski, Adrianne Heeley, Shandell Kaopio
   **Unsung Hero (60 yrs and older):** Gina Gillstrom, P. Denise La Costa, Luz Medina
   **Honorary Historical Award (Posthumous):** Linda Higgins, Phyllis McOmber, Sarai Stricklin
• Discuss Awards, Certificates, Leis - Member Bissen
  a) Each applicant will receive the following:
     • Certificate
     • Fresh Flower Lei
     • Notebook
     • Sweet Treat - tbd
  b) Each winner will receive the following:
     • Certificate
     • Fresh Flower Lei
     • Notebook
     • Monkeypod Engraved Bowls with or without County of Maui logo
     • Scarves
     • Tote/Poster
     • Lei Po’o - TBD
     • Sweet treat - TBD

• Discuss Event Preparation
  o CSW regular meeting followed by WOEA recognition event
  o Program (hard copy) to include:
    1. Welcome (Brief history of the award and the current year theme)
    2. List of all nominations - listed on back of program
    3. Guest Speaker/Presenter – Promote Mrs. Victorino because of the gender bridge with this particular award.
    4. Presentation of Awards & Picture Taking
    5. Open and Close with Oli/Chant?
  o Invitations to be sent out to nominees/nominators
  o Discuss Refreshments
  o Discuss Location – County Building or Classroom at the UHMC College – Hybrid

Chair Griffiths: In the past, the nominators have come and they’ve introduced the awardee and the event started with the Mayor reading his proclamation of Women’s history month. Then either the chair or subcommittee chair would talk about women of excellent awards. Then we bring up the nominee and the nominated and the nominee explains for two minutes why they nominated this woman, then the woman comes, we give her the lei and if she wants to, she can then speak, but she doesn’t have to.

Member Bissen: I’m asking for a budget approval for around $1,900 or less.

Member Crouse moved and Member Espaniola seconded to give Women of Excellence 2022 a maximum budget of $2,000 . The motion passed.

4. Discuss Fiscal Year 2022 and 2023 Budget – Chair Griffiths

   **Budget FY2022:**

   Budget: $9,000
   Expenses: Diaper/Wipes: $449.83
Funds will also be used towards the following:

- Women of Excellence Award Event: $2,000
- MMIW Event (May 5, 2022): $2,000

This year’s Missing and Murdered Indigenous Women Event (MMIW) is on Thursday, May 5, 2022. If someone wants to make a commitment, we have six thousand left in the budget, someone could propose a motion to put money towards that event.

- Member Kahoohanohano moved and Member Bissen seconded the motion of a $2,000 budget to be used towards the MMIW Event in May 2022. The motion passed.
- Event Details:
  - May 5, 2022 (Thursday)
  - Possibly light up the County Building in red and do an evening vigil
  - May 8, 2022 (Mother’s Day) the bikers are going to ride again and everyone is invited to attend.
  - Wristbands with MMIW logo
  - Earrings
  - Key Chains

**Budget FY2023:**

Approval of Budget FY2023. There are two amendments that were made to letter.

1. Growing our women in community, culture, and careers
2. Community Round Tables

Member Kaho‘ohanohano moved and Member Crouse seconded the motion to approve the letter to the Mayor requesting for funding fiscal year 2023. The motion passed.

**New Business**

5. **Agenda Setting for Next Meeting**

The next meeting agenda are to include the following items:

1) Midwifery Bill Update
2) Budget FY23

6. **Announcements**

Next meeting: March 8, 2022 at 12:00 pm, online via Blue Jeans followed by Women of Excellence Event at 2:30 pm.

7. **Adjournment**

The meeting adjourned at 1:30 p.m.