1. **Call to Order**
   The meeting was called to order by Deputy Corporation Counsel Christie Trenholme at 12:01 p.m.

   **Present:** Jessica Crouse  
   Pili Naho’oikaika  
   Alayna Davies-Smith  
   Leslie Ann Marie Viloria Garo  
   Kimberly Vares-Yonamine  
   Sheron Bissen  
   Leonora Espaniola  
   Stacey Moniz, Ex-Officio  
   Hawai’i State Commission on the Status of Women

   **Staff:** Christie Trenholme, Deputy Corporation Counsel  
   Stacy Takahashi, Office Manager  
   Rochelle Ines, Secretary  
   LeeAnn Nomura Matsui, Secretary

2. **Public Testimony**
   There was no public testimony presented.

3. **Approval of Minutes**
   Member Naho’oikaika moved to approve the minutes of March 29, 2022. Member Crouse seconded the motion. The motion passed unanimously.

4. **Welcome New Members**
   - Alayna Davies-Smith  
   - Leslie Viloria Garo  
   - Kimberly Vares-Yonamine

   The new members reported their background and interest in serving on the committee.

5. **Election of Chair and Vice-Chair for the 2022 – 2023 Term**
   Member Naho’oikaika nominated Member Crouse as Chair. Member Crouse nominated Member Naho’oikaika as Vice-Chair. Member Bissen made a motion to elect Member Crouse as Chair and Member Naho’oikaika as Vice Chair, seconded by Member Davies-Smith. The motion passed unanimously.
6. **State Ex-Officio Report – Stacey Moniz**

- MMIW event happened last week. This is the second year the committee supported the event on Maui. It inspired two other islands, O'ahu and Kaua'i, both also did events. The event was successful and highly publicized.

- Thank you to Councilmember Gabe Johnson who issued a council resolution recognizing the events and also MMIW Awareness Day on May 5th.

- The next Hawai'i State Commission on the Status of Women meeting will be held on Friday, June 3rd at 12 noon. If you're interested in attending, it’s available online as well as in person.

- Chair Crouse asked State Ex-Officio Moniz to briefly introduce what she does as a State Ex-Officio for new members.

  - State Ex-Officio Moniz serves on the Hawaii State Commission on the Status of Women. As a member of that Commission, she serves as an Ex-Officio, meaning that she doesn’t get to vote on any of the things. She gets to share all the wonderful things that CSW does on Maui at the State level and vice versa she brings back the meeting information from the State level to the County level. She often gets to participate in national things, although it hasn’t happened for the last several years, but we’re all part of the National Association of Commission on the Status of Women. It’s really important work that they do and have a lot of very meaningful issues that they are working on right now. A lot of the work that she brings to the State Commission is generated here, such as the support for the midwives of Hawai'i. They are always looking at ways to improve the lives of women throughout the State.

**Old Business**

7. **Annual Commissioner Training, Deputy Corporation Counsel Christie Trenholme**

   Deputy Corporation Counsel Christie Trenholme reviewed the following:
   1. Overview of the CSW; HRS Chapter 367 Status of Women
   2. Sunshine Law - HRS Chapter 92
   4. Maui County Charter Article 10: Code of Ethics

8. **Discuss Budget for Fiscal Year 2022**

   Members discussed how the remaining balance in FY2022 budget will be allocated.

   Funds allocated towards the following items:
   - Baby Diapers/Wipes $449.83
   - Murdered and Missing Indigenous Women $2,000
   - Women of Excellence Award $2,004.18 ($4.18 over the approved budget)

   - Budget for FY2022 is $9,000
• Fiscal year 2022 will close on June 30, 2022. All receipts need to be turned in by June 10th for reimbursements and to give Stacy Takahashi time to process the paperwork and for Finance.

• You don’t have to spend the remaining balance. The remaining balance does not get carried over.

• MMIW event did not spend all of the $2,000

• Last year, a lot of money was spent on the baby supply project, the women’s project for those coming out of the prison, and Women Helping Women (bentos).

• Women Helping Women domestic violence awareness drive-thru event was held in October 2021. Based on the structure of the event, WHW did not need additional financial support. The Committee was still involved, just not financially.

• Possibly use funds towards domestic violence for women on Moloka‘i

• Possibly use funds towards an event that supports local women business owners called Womenspiration.

Member Bissen made a motion to amend the budget to $2,020 for the 2022 Women of Excellence Award Event to accommodate for the overage, seconded by Vice-Chair Naho‘o‘ikaika. The motion passed unanimously. The overbudgeted amount is due to the committee purchasing bags for the awardees because they ran out of the purple bags.

Chair Crouse - We have an estimated $4,500 balance and I’m not sure how much we could reasonably spend in the next month for appropriate activities for the Committee. If the body is interested in offering a higher threshold for the bags, not that you have to commit to purchasing the full amount, but just so that there’s flexibility if pricing is significantly better for a few additional bags. A lot of those vendors work on quantity packages.

Member Espaniola made a motion to use $1,500 to purchase the bags for events that may take place during this fiscal year, seconded by Member Davies-Smith.

Discussion:

Member Davies-Smith - Usually when you purchase bulk, the more you buy, the cheaper it costs (per item). Do you have any idea how many bags was used last year? Or How many bags you go through in a year or two?

Member Bissen – We haven’t gone through a year. This is the first time that we tried it. We bought bags in the beginning of this budget year.

Member Davies-Smith – We have the funds that we have to use up and we don’t have other plans to use them and purchasing the bags would be a good idea. They
won’t go out of style and probably won’t get cheaper. So maybe we could increase the amount to $2,000.

Member Espaniola withdrew her proposal to use $1,500 to use towards purchasing the bags. New proposal to research on the amount that it’ll cost and then maybe at our next meeting, we can get approvals. Will that be too late?

Chair Crouse said that would be too late to make the purchase in this fiscal year.

Member Davies-Smith made a motion of $2,000 to purchase additional bags for CSW using the FY22 budget and if the purchase could be completed before June 10th, seconded by Member Espaniola. The motion passed unanimously. Member Bissen volunteered to do the research and potentially complete the purchase before June 10th.

Member Espaniola – Can we do the Maui Family Support Services, Inc. (MFSS) – 15th Annual Celebration of Fathers event on Saturday, June 4 on Moloka’i? I’m trying to introduce the women to this Committee and what we do. I want to introduce what we’re all about. So, by offering the baby diapers, I get to tell them more about what our Committee is all about and reach out to more women.

Member Espaniola made a proposal for a budget of $1,500 to purchase baby products for give away to introduce CSW to women on Moloka’i. She will do research (unintelligible) get them by June 10th, seconded by Member Davies-Smith.

Discussion:

Member Davies-Smith – Leonora are you planning on doing this on the same day as the Maui County Event? Because you mentioned June 4, is that your goal to do like a partnering event like a talk story introducing to Moloka’i women? Member Espaniola replied yes.

All in favor of supporting Leonora to purchase up to $1,500 to purchase supplies for baby diapering supplies to do an event on Moloka’i to connect with women on that island and share the work of CSW with the community.

Member Espaniola – Because I have to purchase these items from off island, if we could include the freight in that because getting it from O‘ahu to Moloka’i, there’s additional costs, so adding additional $200.

Chair Crouse – New motion for Leonora to spend up to $2,000 to purchase baby supplies and to include shipping expenses to get the supplies to do an outreach event on Moloka’i. The motion passed unanimously.

Stacy Takahashi – I just want to make a quick review about the reimbursement process. There was some confusion when it came down to Women of Excellence Awards. I just want to make it clear that for the purchases that are made, the
Member or the Commissioner will pay out of pocket and get reimbursed from the County. Once you make your purchase, you will submit to me original receipts, not copies of receipts, and then I will submit to the Department of Finance and a check will be mailed to you. The process and the time that I receive your original receipt, to the time that the check comes to you may take about three weeks at longest.

Member Bissen – Now that Stacy has further explained after the initial report, that I would have to say that I am more than happy to research and to provide information but I will not for any reason use my personal funds for County business (unintelligible). For someone else on the Commission would like to put forth their personal credit cards for the research of the bags, I’m happy to handle that information to you.

Stacy Takahashi – If you are going to use a company like 4imprint, we may be able to go ahead and use a P-card if the P-card is allowable. As far as the diapers or baby products, we can’t use our P-card at Longs, Walmart, Target or Costco, so that’s why it’s done by reimbursement.

Member Espaniola – I am fine with that.

Chair Crouse – Leihua, are you comfortable working with Rochelle and Stacy, if we do identify a vendor that is willing to accept the P-card to complete those purchases before June 10?

Member Bissen – Of course. The vendor that I’ve been looking at during this whole meeting is 4imprint.

Stacy Takahashi – We still need to get quotes. We’re not directly going with 4imprint. We still need to get two more quotes, a total of three quotes and then from there you can choose your vendor. For purchases made in increments from several different vendors, you do not need to get quotes, as long as a vendor doesn’t go over $1,000.

Member Davies-Smith – If you get three different quotes from three different companies, what is the criteria to choose the one vendor out of the three you have the quotes from?

Stacy Takahashi – Because this is County funding, you would go with the lowest bid. However, if the vendor is not able to fulfill the complete order or they could not meet the delivery deadline, then you’ll go with the second lowest bid.

9. Midwifery Bill Update - Ex-Officio Stacey Moniz
   - The Midwifery Bill was modified to create another task force.
   - The Midwifery Bill – In 2019, a bill that would require midwives to be certified by a certain body, was enacted to start in 2020. Since 2020, we’ve had a law that says only certified professional midwives (CPM) I believe CPM are allowed to legally practice midwifery in the State of Hawai‘i. It did not carve out a space for traditional
midwives, such as women like Ki'i Kaho'ohanohano, a former member of CSW, who is a traditionally trained native Hawaiian practicing midwife and there are others who are from other cultures who practice midwifery who are not classically trained or trained in schools or certified as such.

- Last year, a bill went to the Legislature asking to carve out an exception for traditionally trained midwives. The Maui County Committee sent a very strong letter of support to the legislature supporting this as an exception.
- This all started back in 2015, then in 2016-2017, a task force was initiated through the State Commission on Status of Women to look into the issue of midwifery and certifying midwifery. The task force was not funded, but it was facilitated by the State Commission on the Status of Women. Our Executive Director, Khara Jabola-Carolus has been helping to facilitate these conversations. The task force idea was a compromise on the part of the Senate Committee that was hearing the bill, and so it didn’t die. The legislation did not die, it’s just now turned into a task force.

Member Bissen – Thank you to CSW for supporting this year’s Maui Mana Wahine Award. We were excited to make it happen in person and we had an incredible showing not just from the community and the different caliber and levels of women from the young teenage ages all the way through Posthumous. We also had a great support in the community from the Mayor’s Office as well as other supporters of the community. I’m really thrilled that Pili and I had a chance to partner on this and come together and it was quite an experience to do it differently this year. We received great responses from the women themselves and their family members that the awards this year went beyond the monkeypod bowl and they were thrilled to receive awards that were made by local women on Maui. The budget was $2,000 and spent $2000.04.

Vice-Chair Naho'okiaika – I just wanted to show our appreciation to Leihua for an outstanding job that she did in putting it together.

Chair Crouse – Thank you so much for coordinating that and for all of the thoughtful intention to create those local gifts and acknowledgments to celebrate the women in our community. That was very meaningful for sure.

The next Women of Excellence event will be in Spring 2024.

New Business

11. Maui Family Support Services, Inc. (MFSS) – 15th Annual Celebration of Fathers event on Saturday, June 4, 2022 from 9am-12noon at BHS parking lot.
Vice-Chair Naho'okiaika – Two members attended last year’s event and they did the tote bag give away with baby supplies.
Chair Crouse – The Committee doesn’t currently have tote bags or baby supplies to give away or distribute. So, knowing that perhaps it’s wise not to participate this year and maybe keep it on our radar for future years.

12. **Carrying the Community Through Crisis: First Annual State of Women in Hawai‘i Conference on July 22, 2022.**

   Member Bissen – I think we have to have representation because we are three of the islands, whole state. Even if it’s something that we could pre-record ahead of time and have them just air it if time is an issue. Of the four items that the executive director is requesting, we know that half of that has already been part of our agenda minutes in this year’s discussion with regards to the survey results and that item there as well as we put together a mission statement for this year 2022. So, sharing those things are just a matter of publicizing what those top concerns were and Leonora’s point I believe suicide was in that list as well. I don’t know that we have time, Madam Chair to look forward to 2023 unless this becomes an agenda item at the June meeting.

   Member Espaniola – We’re looking at getting a volunteer for one of the Committee members to go in and make the presentation to answer those questions?

   Chair Crouse – Possibly. Leihua made a good point that there’s a lot of information to build into that presentation. Looking at our calendar and the fact that our next meeting will be June 14 and we typically meet on that second Tuesday, will likely have time for two full committee meetings before the conference itself on July 22. So, if a member would like to volunteer to take the lead on collecting this information or identifying key points to present to the Committee in June, perhaps that would be a good way to approach this. So, if someone would like to take the lead and spearhead that to assemble the presentation for the Committee and potentially present to the State as well, then we could review that information more detail based on the survey results that have already been collected, etc. and approve the presentation as a Committee, which I assume we would have to do in June.

   Deputy Corporation Counsel Christie Trenholme – We could do the option of that, an investigative group where it could be two to three commissioners to share that role, since it is a lot of information. We can define that scope in this meeting and then they can present their findings at the next meeting, and in July, we’ll have that third meeting. We’ll have enough time for that as an option.

   Member Bissen made a motion to create a TIG to involve Member Bissen, Member Espaniola and Chair Crouse to discuss the four topic ideas and bring back a proposed presentation to the June meeting, seconded by Member Davies-Smith. The motion passed unanimously.

13. **Agenda Setting**

   The next meeting agenda are to include the following items:
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1. Discussion on the First Annual State of Women in Hawai‘i Conference on July 22, 2022  
2. Womenspiration Event – Gather more information from Members Leslie Garo and Member Kimberly Vares-Yonamine  
3. Suicide Prevention Services on the Tri-Island  
4. What is our 2023 Campaign?  
5. Discuss Budget FY23 (June 10th deadline for Council to adopt the budget for FY23)

14. Announcements  
Next meeting will be on Tuesday, June 14, 2022 at 12:00 p.m.

15. Adjournment  
The meeting adjourned at 2:11 p.m.