

**SALARY COMMISSION  
PLANNING DEPARTMENT CONFERENCE ROOM  
KALANA PAKUI BUILDING, 250 S. HIGH ST.  
WAILUKU, HI 96793  
FRIDAY, JULY 8, 2022  
MINUTES**

**1. Call to Order/Roll Call**

The meeting was called to order by Deputy Corporation Counsel at 9:08 a.m.

Chair Parker was not able to attend today's meeting, and Vice Chair will be arriving around 9:30 am.

Commissioner Martin volunteered to serve as temporary Chair.

**RECESS:** 9:13 a.m. (due to technical difficulties)

**RECONVENE:** 9:30 a.m.

**Present:** Clark Abbott  
Edwin Misaki  
Peter Martin  
Uvette Sakamoto  
Andy Ho

**Excused:** Chair Scott Parker  
Vice-Chair Grant Nakama  
Tambara Garrick

**Absent:** Stanford Lantias

**Staff:** Christie Trenholme, Deputy Corporation Counsel  
Rochelle Ines, Secretary  
LeeAnn Nomura Matsui, Secretary

**2. Public Testimony**

There was no public testimony.

**3. Approval of the Minutes of the May 13, 2022 meeting.**

Commissioner Abbott motioned to approve the May 13, 2022 minutes seconded by Commissioner Sakamoto. The motion passed unanimously.

**4. Update on Department of Agriculture recruiting process from the Management Department - Deputy Managing Director Josiah Nishita.**

- Reopened the recruitment following the Commission's decision and extended the recruitment for two to three weeks following the Commission's decision to give potential applicants the ability to have the same information when deciding whether to apply or not.
- After the Commission's information prior to the Commission's decision, we had thirteen applicants that had applied for Director and four that had applied for Deputy Director.
- Upon the re-recruitment considering the Salary Commission's recommendations, we had five additional individuals applied for Director and eight additional individuals apply for Deputy Director, which brought the total to eighteen applicants for Director and twelve applicants for Deputy Director.
- The recruitment ended the end of May.
- We established a selection committee to help determine whether each applicant met the qualifications and then conduct interviews of each applicant.
- The selection committee consisted of William Jacinto, Warren Watanabe, Kalia Purdy Avelino, Bobby Pahia and Vincent Mina.
- The selection committee went through all of the applications and resumes and identified four individuals for Director that were qualified, that met the qualifications in the Charter and as set forth by the Council in the Maui County Code and four applicants that applied for Deputy Director that met the qualifications.
- Those eight individuals were interviewed the week of June 20<sup>th</sup>, and the selection committee forwarded their unanimous selections to the Mayor for his consideration.
- Mayor accepted the committee's recommendations for the selection of Kali Arce as Director designee and Weston Yap as Deputy Director for the Department of Agriculture.
- Both applicants have accepted the offer.
- By charter, the Director designee must still be confirmed by the Maui County Council and the Deputy Director does not. Maui County Council confirmation hearings will likely start in the next 30-60 days. We're still onboarding them at the moment, and once they start, we'll forward on the resolution to Council to approve that appointment of the Director.
- We appreciate the Salary Commission's consideration of our request to increase the salary and meeting the needs and concerns of each of the commission members in setting that and providing us greater flexibility to recruit and retain qualified applicants.

## **5. Schedule Next Meeting**

Commissioner Misaki: Recommends October 14, next quarter. In his opinion, quarterly meetings will be sufficient.

Commissioner Abbott agrees with Commissioner Misaki.

Commissioner Martin made a motion to set the next Salary Commission meeting on October 14th at 9:00 a.m., seconded by Commissioner Abbott. The motion passed unanimously.

Next meeting will be on Friday, October 14, 2022 at 9:00 a.m.

**6. Agenda Setting for Next Meeting**

1. Review salaries for the Mayor, County Councilmembers, Department of Corporation Counsel and Department of Prosecuting Attorney.
2. Updated salaries since the FY23 started (5% increase) – Discussion if an increase is needed for next fiscal year.

**7. Adjournment**

Meeting adjourned at 9:50 a.m.