

SALARY COMMISSION
Mayor's Lounge, Kalana O Maui, 9th Floor
200 S. High Street, Wailuku, Hawaii
Friday, May 23, 2003
9:30 a.m.

AGENDA

COMMISSIONERS

Scott Matsuura, Chair

Cynthia Arruiza

Gladys Baisa

Jerrybeth DeMello

Curtis Franks

Helen Nielsen

Pablo Piano, Jr.

Janet Tomita

AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact Commission Staff at Office of the Mayor, 200 South High Street, Wailuku, HI 96793, 808-270-7855, 1-800-272-0117 (toll-free from Molokai), 1-800-272-0125 (toll-free from Lanai), 808-270-7870 (fax).

ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, 13 copies are requested.

INDIVIDUALS WHO INTEND TO ATTEND THE MEETING AND WHO HAVE DISABILITIES REQUIRING SPECIAL ASSISTANCE should call the Office of the Mayor at least 3 working days in advance.

DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Sec. 2.64.010). Please contact the Office of the Mayor to make arrangements for inspection or photocopying of documents.

Meeting Cancelled on 5/22/03, pending rescheduling.

I. Call to Order

II. Introduction of New Members

Welcome new Commission Member Baisa

III. Public Testimony

IV. Approval of Minutes

Members to approve minutes of March 14, 2003 meeting

V. Unfinished Business

a. **Election of Chair and Vice Chair**

Members will elect a Chair and Vice Chair for the upcoming year.

b. County of Maui Sexual Harassment Policy Training for New Member

Chair to arrange training for new member

c. Provision for Leaves of Absences for employees in the executive branch who are excluded from collective bargaining and exempt from civil service.

Commission to review and approve draft letter to all affected employees, notifying them that they are subject to the terms of Mayoral Executive Order 2002-1 with respect to benefits, until otherwise notified by the Commission.

Commission to discuss current fringe benefits and increases in employer contributions for health premiums.

d. Communication No. SC 03-001 from Mayor Alan Arakawa requesting the Salary Commission set salaries for:

1. First Assistant to the Managing Director

Commission to discuss the description of the position and determine if they have jurisdiction to set the salary.

2. Director of Transportation and Staff

Commission to discuss the duties and responsibilities of these positions, determine the scope of the positions, and decide on future commission actions to be taken.

VI. Agenda Items for Next Meeting

Commission to discuss preliminary agenda for next meeting which is scheduled for Friday, June 13, 2003

VII. Adjournment