

County of Maui Water
Supply

BOARD OF WATER SUPPLY
COUNTY OF MAUI
OPERATIONS REVIEW
COMMITTEE MEETING

Taken at the HGEA Conference Room, David K. Trask, Jr. Office Building, 2145 Kaohu Street, Room 207, Wailuku, Maui, Hawaii, commencing at 10:00 a.m., on September 19, 2001.

REPORTED BY: JEANNETTE W. IWADO, RPR/CSR #135
IWADO COURT REPORTERS, INC.

A T T E N D A N C E

CHAIRPERSON:

JONATHAN STARR

BOARD MEMBERS:

PETER RICE

DIRECTOR

DAVID CRADDICK

DEPUTY DIRECTOR

GEORGE TENGAN

DEPUTY CORPORATION COUNSEL:

HOWARD FUKUSHIMA

BOARD SECRETARY:

FRAN NAGO

FISCAL OFFICER:

MICHAEL QUINN

IWADO COURT REPORTERS, INC.

TRANSCRIPT OF PROCEEDINGS
BOARD OF WATER SUPPLY
OPERATIONS REVIEW
COMMITTEE MEETING
SEPTEMBER 19, 2001, 10:00 A.M.

CHAIRMAN STARR: I'll call to order the Operations Review Committee meeting, Wednesday, September 19th, at Board of Water Supply. I'm Jonathan Starr, Chair. We have with us committee member Peter Rice, we have Corp Counsel, Howard Fukushima, Department Director David Craddick, Deputy George Tengan, Fran Nago, and Iwado Court Reporters, and Mike, our finance guru.

MR. FUKUSHIMA: Mr. Chairman, just for the record, I'd like to make a statement regarding the composition of this committee.

CHAIRMAN STARR: Yes.

MR. FUKUSHIMA: That the committee consists of Chairman Starr, member Peter Rice, and member Michael Nobriga, so there is a quorum for purposes of this meeting. That the committee assignments will be formalized at the Board meeting. But for purposes of this meeting, there is a quorum, there are two of the three members here.

CHAIRMAN STARR: Okay, thank you very much for clarifying. And with that, we shall proceed. Is there any public testimony? I see no public here, so I would assume no public testimony.

We don't have any minutes. Committee discussion/possible recommendation. The first item relates to the request approval to participate in the Best Practice Study for Energy Management. Member Rice, have you seen this? We have copies of it right there.

MR. RICE: Yes.

CHAIRMAN STARR: I know we were not able to act on it previously, because we didn't have any documentation. I know I have read through it, and it looks like a good program,

to my eyes, and I know I would be recommending approval. Do you have any comments?

MR. RICE: I don't. I did review it, and I don't have a problem with it, either. I would move that the committee recommend this at the next Board meeting for approval by the full Board.

CHAIRMAN STARR: Okay. And I will be in agreement with you, so that we will make it unanimous to recommend it to the full Board. Mike?

MR. QUINN: Will that motion also contain the approval of the funding of \$7500 for this project, and if so, I suggest it come out of the Director's professional service portion of the budget.

CHAIRMAN STARR: Okay, if it's all right with the maker, that will be added to the motion.

MR. RICE: We will make sure that that's part of the motion.

CHAIRMAN STARR: So we're done with that. And our second item, B, is evaluation of the Director. AND on of the committee members, namely Mr. Rice, was kind enough to spend some time redoing the evaluation criteria and putting it in a new format, and I'd like to compliment him on his work. I have copies. Who needs a copy? David? Howard, do you have a copy?

MR. FUKUSHIMA: Thank you.

CHAIRMAN STARR: Do you have another set, Peter?

MR. RICE: As long as we have extra pages, I have got sets.

CHAIRMAN STARR: I want to give one to Fran, and if we have one we can give one to George as well. I just have that one set.

MR. RICE: Actually, I have one more. Who needs another?

CHAIRMAN STARR: Basically, the way this is laid out -- and I have to compliment you because it makes good logical

sense -- is to outline a set of job summary relationships, duties, and responsibilities and requirements. In other words, it's a full job description. And the job description would first go to the Board for alteration or approval, and then we would have a standing job description, which we don't really have now.

And then the second portion is an evaluation form, which runs with the items on the job description. So we're evaluating the performance of the particular items of the job description. So this just makes sense to me, and I know I don't have a problem with switching over to this form from what we had before.

Anyway, Mr. Rice?

MR. RICE: The job description follows a format that I'm used to, so that's why I used it, and it includes the items that are in the Charter and otehr items that I thought were relevant to the Director's job. Obviously, the rest of the Board has to see this and give their comments. It could be adjusted in any way possible. I'm sure David might have comments. Then, of course, the evaluation is always based on the job description.

So in my line of work we communicate our level of expectation, and then the evaluation is pretty easy, actually. And again, wordsmithing is, you know, everybody can join in on the wordsmithing -- and we have to remember to turn our cell phones off.

But anyway, it's my best effort, so I think I would certainly like to move that we recommend these documents for the Board's review and approval at the next meeting. That gives us a basis for then establishing the Director's evaluation.

CHAIRMAN STARR: I have no problem with that. I would just like to request that it be sent out to all Board members in the next day or so, so that everyone has a chance to review it before the upcoming meeting, and then we can fine-tune the language.

MR. RICE: Yes, I think if you ask them to feel free to make comments and send them back in, so that if we had comments ready for the meeting it might make the whole process go more quickly.

CHAIRMAN STARR: Okay. So we have a motion that this be sent on to the Board with a recommendation of the committee, and that it be sent to members, and their comments requested as soon as possible. Go ahead, David.

MR. CRADDICK: The special qualifications, access to dependable means of transportation. What's that?

MR. RICE: You have to be able to get to work.

MR. CRADDICK: Okay. So it doesn't mean that I'm supplying my own car?

MR. RICE: See, that's a perfect example of something that probably needs to be fixed. We have a different arrangement, so let's make a note about that. Okay, got you. You see, it's my form.

CHAIRMAN STARR: I think we are all acknowledging that it can use some fine-tuning and some adjustment, but that we're approving a framework that the Board members can work with, and that is by consensus.

Any other comments on this or questions? Okay, does anyone have anything additional to bring before the committee? Okay, I guess failing any other business, we can entertain a motion to adjourn. Peter?

MR. RICE: So moved.

CHAIRMAN STARR: We are adjourned

(The proceedings were concluded at 10:20 a.m.)

IWADO COURT REPORTERS, INC.

"By Water All Things Find Life"

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