

CIVIL SERVICE COMMISSION
COUNTY OF MAUI
200 South High Street
Wailuku, Hawai'i 96793

PUBLIC NOTICE OF MEETING	
<p><u>COMMISSIONERS:</u></p> <p>Carol A. Summers, Chair (Kula)</p> <p>Barbara J. Haliniak Vice-Chair (Moloka'i)</p> <p>Ellen J. Pelissero (Kula)</p> <p>Delbert W. DeRego (Wailuku)</p> <p>David W. Hunkins (Hana)</p>	<p>Pursuant to Chapter 92, Hawai'i Revised Statutes, as amended by Act 271, Session Laws of Hawai'i 1984</p> <p>NOTICE IS HEREBY GIVEN by the Civil Service Commission of the County of Maui, State of Hawai'i, of its regular meeting and executive meeting scheduled for:</p> <p>DATE: Thursday, September 4, 2008</p> <p>TIME: 9:00 a.m.</p> <p>PLACE: Department of Personnel Services Conference Room 629 Kalana O Maui (County Building) 200 South High Street Wailuku, Hawai'i 96793</p>
<p>AGENDA ITEMS ARE SUBJECT TO CANCELLATION. For a confirmation of the meeting date and time, please contact commission staff at the Department of Personnel Services.</p> <p>ORAL OR WRITTEN TESTIMONY on any agenda item will be accepted prior to the discussion of each agenda item. If written testimony is submitted at the meeting, eight copies are requested.</p> <p>INDIVIDUALS PLANNING TO ATTEND THE MEETING who have special needs or require an accommodation that would assist in their successful participation in the meeting, <i>i.e.</i>, large print, taped materials, sign language interpreter, accessible parking, etc. should call the Department of Personnel Services at least two working days in advance.</p> <p>DOCUMENTS ON FILE WITH THE COMMISSION, which may include correspondence relating to the agenda items below, may be inspected prior to the meeting date. Photocopies may be ordered, subject to charges imposed by law (Maui County Code, Section 2.64.010). Contact the Department of Personnel Services to make arrangements for inspection or photocopying of documents.</p>	

Agenda - Regular Meeting

1. CALL TO ORDER
2. ROLL CALL
 - A. Welcome new commissioner, David W. Hunkins of Hana.
3. APPROVAL OF AUGUST 6, 2008 MINUTES
4. PUBLIC TESTIMONY
5. COMMISSION REFERRAL:

- A. Memorandum dated August 13, 2008 from the Board of Ethics to all members of boards and commissions issuing a reminder regarding financial disclosure statement item 9 concerning gift reporting.
- 6. NEW BUSINESS:
 - A. Presentation by Police Department regarding its hiring practices for entry-level police officer positions.
 - (1) Follow up letter dated August 28, 2008 to Police Chief Thomas Phillips requesting appearance at the Commission's September 4, 2008 meeting.
- 7. OLD BUSINESS:
 - A. Update on Salary Commission issues.
 - B. Presentation by Lance Hiromoto, Deputy Director of Personnel Services, regarding current practice of counting (i) temporary assignment and (ii) outside county experience for promotional exams.
 - (1) Present written recommendations requested by the Commission at the last meeting; continue discussion and solicit feedback.
- 8. DIRECTOR'S MONTHLY REPORT:
 - A. Update on human resources, payroll, and time and attendance system project.
- 9. SCHEDULE NEXT MEETING DATE and DISCUSS NEXT MEETING BUSINESS
 - A. Thursday, October 2, 2008
- 10. ADJOURN REGULAR MEETING AND MOVE INTO EXECUTIVE MEETING, CLOSED TO THE PUBLIC, FOR THE PURPOSES OF: (1) CONSIDERING SENSITIVE MATTERS RELATING TO PUBLIC SAFETY OR SECURITY; (2) EXERCISING THE ADJUDICATORY FUNCTION OF THE COMMISSION and (3) CONSULTING WITH THE COMMISSION'S ATTORNEY ON QUESTIONS AND ISSUES PERTAINING TO ITS POWERS, DUTIES, PRIVILEGES, IMMUNITIES AND LIABILITIES PURSUANT TO SECTION 11-102-6, RULES OF THE CIVIL SERVICE COMMISSION, AND SECTIONS 91-9, 92-4, 92-5(a)(4) & (6) and 92-6(a)(2)(D), HAWAI'I REVISED STATUTES.

Agenda - Executive Meeting

- 1. APPROVAL OF AUGUST 6, 2008 MINUTES
- 2. SENSITIVE MATTERS:
 - A. Employee Assistance Program:

- (1) Quarterly Utilization Report for period ended June 30, 2008.

3. ADJUDICATORY FUNCTION:

A. Pending Cases:

- (1) CSC-AP #2008-4, Appeal against the Director of Personnel Services and Chief of Police concerning removal of name from Police Officer I eligible list, Exam No. 2007-66.
 - (a) Review and approve proposed decision and order.
- (2) CSC-AP #2008-10, Classification appeal concerning reallocation of Position No. MD-0026 from GIS Analyst VI, SR-26, to Geographic Services Manager, EM-03.
 - (a) Notice of hearing letter dated August 6, 2008 scheduling hearing for October 2, 2008 and requesting position statement and exhibits be submitted by September 24, 2008.

B. HRS Chapter 91 Contested Case Hearing:

- (1) CSC-AP #2008-9, Appeal concerning medical qualification for the position of Police Officer I.
 - (a) Notice of hearing letter dated August 6, 2008 scheduling hearing for September 4, 2008 and requesting position statement and exhibits be submitted by August 27, 2008.
 - (b) Respondent Police Department's position statement dated August 22, 2008.
 - (c) Appellant's declaration dated August 26, 2008; List of Exhibits; and Exhibits "A" - "I"
 - (d) Respondent Chief of Police, Maui Police Department's position statement dated August 27, 2008; List of Exhibits; and Exhibits "1" - "10".

C. Re-open Hearing:

- (1) CSC-AP #2008-7, Classification appeal concerning "no change" action taken on Position No. WW-0119, Meter Reader I.
and
- (2) CSC-AP #2008-8, Classification appeal concerning "no change" action taken on Position No. WW-0162, Meter Reader I. (Consolidated)
 - (a) Commission's letter dated August 20, 2008 to Deputy Corporation Counsel Kimberly Sloper concerning its decision to reopen the matter for further hearing to hear testimonies from appellants' director and supervisor.

4. ADJOURNMENT

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I HEREBY CERTIFY that this notice was filed in the Office of the County Clerk of the County of Maui at least six calendar days prior to the time and date of the forthcoming meeting; and FURTHER CERTIFY that the notice was filed in the office of the Department of Personnel Services of the County of Maui which is the office of the Civil Service Commission of the County of Maui, and posted on the bulletin boards of the Department of Personnel Services on the sixth floor of the County Building (Kalana O Maui) at _____ .M. on this _____ day of August, 2008 which is at least six calendar days prior to the date and time of the forthcoming meeting.

Any inquiries, contact commission staff (Corinne Muraoka) at the office of the Department of Personnel Services, County of Maui, 200 South High Street, Room 623, Wailuku, Hawai'i, during office hours from 7:45 a.m. to 4:30 p.m., Monday through Friday, except on holidays, by phone: 270-7850, fax: 270-7969 or e-mail: personnel.services@co.maui.hi.us. Moloka'i residents may call toll-free at 1-800-272-0117; Lāna'i residents: call 1-800-272-0125.

CAROL A. SUMMERS, Chairperson,
Civil Service Commission

By _____
Lynn G. Krieg
Director of Personnel Services

Received and filed in the Office of the County Clerk of the County of Maui at _____ .M. on this _____ day of August, 2008.

For: COUNTY CLERK, COUNTY OF MAUI