

COUNCIL OF THE COUNTY OF MAUI
BUDGET AND FINANCE COMMITTEE

March 17, 2006

Committee
Report No.

06-32

Honorable Chair and Members
of the County Council
County of Maui
Wailuku, Maui, Hawaii

Chair and Members:

Your Budget and Finance Committee, having met on February 28, 2006, makes reference to the following:

1. County Communication No. 05-218, from the Community Development Block Grant (CDBG) Program Manager, transmitting a copy of documents entitled "CDBG APPLICATION PROCESS 2006 PROGRAM YEAR (July 1, 2006 to June 30, 2007): FACT SHEET", and "COUNTY OF MAUI-CDBG: 2006 ANNUAL ACTION PLAN (AAP) SUBMISSION SCHEDULE"; and
2. County Communication No. 05-382, from the CDBG Program Manager, transmitting a document entitled "COUNTY OF MAUI CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR PROGRAM YEAR JULY 1, 2004 - JUNE 30, 2005".

Your Committee notes that on an annual basis, the County applies for grants from the U. S. Department of Housing and Urban Development (HUD), under its HUD-Administered Small Cities CDBG Program. The grants are provided to assist local governments in meeting their community development needs, primarily benefiting low- and moderate-income persons and families.

By correspondence dated August 17, 2005, the Council Chair transmitted correspondence dated August 16, 2005, from the CDBG Program Manager, transmitting a draft of the CAPER for Program Year July 1, 2004 to June 30, 2005.

By correspondence dated February 16, 2006, the CDBG Program Manager, transmitted the following:

1. A proposed resolution entitled "AUTHORIZING THE FILING OF AN APPLICATION WITH THE DEPARTMENT OF HOUSING AND

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URBAN DEVELOPMENT, UNITED STATES OF AMERICA, FOR A GRANT UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM”.

The purposes of the proposed resolution are as follows:

- A. To authorize the Mayor or his representative to execute and file an application on behalf of the County of Maui with HUD for a grant of \$2,071,623 to aid in the development of the following projects:

APPLICANT	PROJECT	GRANT
1. County of Maui, Department of Fire and Public Safety	Hana Fire Equipment Acquisition. Procurement of a Wildland Urban Interface Fire Engine/Pumper apparatus and firefighting tools and equipment for the Hana community district.	\$528,629
2. Women Helping Women	Hale Lokomaika'i Expansion. New construction of two structures for a residential dormitory and Children Center in the expansion of the existing facility.	\$315,000
3. Maui Food Bank, Inc.	Maui Food Bank Land and Building Acquisition. Acquisition of real property for expanded food warehousing/storage and distribution, and environmental review requirements.	\$350,000

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APPLICANT	PROJECT	GRANT
4. Maui Economic Opportunity, Inc. (MEO)	MEO Molokai Facility Improvements Upgrade of existing Head Start and multi-client use buildings on Molokai with purchase and permanent installation of air-conditioning system, and environmental review requirements.	\$60,000
5. Catholic Charities of the Diocese of Honolulu, dba Catholic Charities Hawaii	Financial Advocacy Services For Seniors On Maui. Provision of public services relating to money management counseling and assistance to the elderly.	\$39,480
6. Lana'i Youth Center	Lana'i Youth Center Expansion. Acquisition, site preparation and placement of one modular building on the existing site for educational and recreational use by the youth of Lanai, and environmental review requirements.	\$150,000
7. Molokai Ohana Health Care, Inc.	Molokai Community Health Center Pre-development Pre-design schematics for the pre-development planning of a health facility on Molokai, and environmental review requirements.	\$135,000

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APPLICANT	PROJECT	GRANT
8. Maui Youth and Family Services, Inc.	Maui Youth and Family Services Facility Expansion. New construction of a wing addition to the existing facility to provide for therapy/treatment rooms; construction administration; planning and design; permitting and environmental review requirements.	\$118,129
9. CDBG Program Administration		\$375,385
	TOTAL:	\$2,071,623

B. To authorize the Mayor or his representative to fund the following alternative projects should any projects listed above prove not feasible for funding, is not in the position for funding as represented in the CDBG applications, or should any funds from prior years become available for reprogramming:

APPLICANT	PROJECT	GRANT
1. Maui Youth and Family Services, Inc.	Maui Youth and Family Services Facility Expansion. Supplemental funding of shortfall for the proposed 2006 CDBG project for expansion of the existing facility.	\$162,371

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APPLICANT	PROJECT	GRANT
2. Aloha House, Inc.	Aloha House Expansion. Supplemental funding for approved 2002 and 2003 CDBG projects' shortfall for the demolition of existing and new construction of two structures on the existing site for residential substance abuse treatment.	\$210,082
3. Ka Hale Pomaika'i, Inc.	Ka Hale Pomaika'i Pre-development. Architectural/engineering planning and design of existing structures on the property for the development of an adult transitional residential facility for recovering substance abusers on Molokai, and environmental assessment.	\$89,000
4. Molokai Community Service Council, Inc.	Na Kamali'i Hoaloha Preschool Pre-development. Architectural/engineering planning and design for the development of an infant and toddler childcare facility on Molokai, and environmental review requirements.	\$52,000
TOTAL:		\$513,453

- C. To authorize the Mayor or his representative to: (a) receive and accept any grant award; (b) execute and file all understandings and assurances contained therein; (c) furnish information as requested by the HUD in connection with the application which is authorized to be filed; (d) accept the grant upon its approval by the HUD; and (e) execute all documents necessary for the acceptance and

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implementation of any grant award received pursuant to the application filed.

- D. To authorize the Mayor or his representative to execute any and all documents necessary to process and accept such funds, including any amendments thereto.
 - E. To authorize, since the grant amount may vary, that the grant shall be applicable to the amount or amounts specified in the notification of grant award or similar comparable document, and that such amounts may be expended if appropriated under the terms of the budget ordinance or any amendment made to the budget ordinance.
2. Executive summaries and other information regarding recommended projects for CDBG funding and alternate projects recommended for funding.
 3. An evaluation of projects proposed for CDBG funding in Program Year 2006.
 4. The CDBG Program Administrative Account Budget for Program Year 2006.
 5. Various correspondences between the Mayor and Mark Chandler, Director of the Office of Community Planning and Development, HUD, regarding the Annual Community Assessment Report, Program Year 2004.

At its meeting, your Committee met with the CDBG Program Manager and the First Deputy Corporation Counsel.

Your Committee received public testimony from Felix Pascual, Community Director, Catholic Charities of Hawaii, supporting funding for his program to provide money management counseling and assistance to the elderly.

At the meeting, the CDBG Program Manager submitted a ranking summary of the proposed projects and alternate projects for the CDBG Program Year 2006.

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The CDBG Program Manager reported that in response to your Committee's prior year's recommendations, the CDBG office held seven grant workshops throughout the County during a six-week period prior to the open application period. These workshops provided technical assistance and increased public awareness of the CDBG program. The CDBG Program Manager further reported that the proposed resolution includes alternate projects to assist in the reprogramming of CDBG funds.

The CDBG Program Manager stated that the project by Catholic Charities of the Diocese of Honolulu to provide money management counseling and assistance to the elderly does not inherently involve religious activity. She further stated that HUD regulations regarding faith-based organizations are included in the subrecipient agreement.

The CDBG Program Manager stated that project selection was based on a competitive application process and is consistent with the five-year consolidated plan. She further stated that applications for CDBG funds were evaluated and ranked by the CDBG Proposals Evaluation Panel composed of four members of the administration and the CDBG Program Manager.

Your Committee commended the CDBG Program Manager for incorporating their prior year's suggestions in the current program year and addressing HUD's concerns regarding expending CDBG funds and completing projects on schedule.

The CDBG Program Manager stated her office is developing a long-term staffing plan to address HUD's concern regarding employee turnover in the County's CDBG program.

The CDBG Program Manager provided a brief overview of the process involved in reprogramming CDBG funds to qualified projects. She stated that previously qualified projects that request additional funding and alternate projects are eligible for funding.

Your Committee requested that the CDBG Program Manager provide a list of all previously qualified projects that could request additional CDBG funds.

Your Committee voted to recommend adoption of the proposed resolution with a total grant amount of \$2,071,623, and filing of the communications.

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Your Budget and Finance Committee RECOMMENDS the following:

1. That Resolution No. _____, attached hereto, entitled "AUTHORIZING THE FILING OF AN APPLICATION WITH THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, UNITED STATES OF AMERICA, FOR A GRANT UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM" be ADOPTED;

2. That County Communication No. 05-218 be FILED; and

3. That County Communication No. 05-382 be FILED.

Adoption of this report is respectfully requested.

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DAIN P. KANE Chair

DANNY A. MATEO Member

G. RIKI HOKAMA Vice-Chair

MICHAEL J. MOLINA Member

MICHELLE ANDERSON Member

JOSEPH PONTANILLA Member

ROBERT CARROLL Member

CHARMAINE TAVARES Member

JO ANNE JOHNSON Member

Resolution

No. _____

AUTHORIZING THE FILING OF AN APPLICATION
WITH THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT,
UNITED STATES OF AMERICA, FOR A GRANT UNDER THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, pursuant to Title I, Housing and Community Acts of 1974 and 1977, and Section 7(d), Department of Housing and Urban Development Act, the United States of America has authorized the making of grants to public bodies to aid in financing housing and community development projects; and

WHEREAS, the assistance of the U. S. Department of Housing and Urban Development is desired to aid in the development of several community development projects within the County of Maui; now, therefore,

BE IT RESOLVED BY THE Council of the County of Maui:

1. That it does hereby authorize the Mayor of the County of Maui, or his duly authorized representative, to execute and file an application on behalf of the County of Maui with the U.S. Department of Housing and Urban Development for a grant of TWO MILLION SEVENTY-ONE THOUSAND SIX HUNDRED TWENTY-THREE DOLLARS (\$2,071,623) to aid in the development of the following projects:

1. County of Maui, Department of Fire and Public Safety \$ 528,629
 Project: Hana Fire Equipment Acquisition
 Procurement of Wildland Urban Interface
 Fire Engine/Pumper apparatus and fire-
 fighting tools and equipment
 for the Hana community district.

2. Women Helping Women \$ 315,000
 Project: Hale Lokomaika'i Expansion
 New construction of two structures
 for a residential dormitory
 and Children Center in the expansion
 of the existing facility.

3. Maui Food Bank, Inc. \$ 350,000
 Project: Maui Food Bank Land and
 Building Acquisition
 Acquisition of real property for
 expanded food warehousing/storage
 and distribution, and environmental
 review requirements.

4. Maui Economic Opportunity, Inc. (MEO) \$ 60,000
 Project: MEO Molokai Facility Improvements
 Upgrade of existing Head Start and
 multi-client use buildings on Molokai
 with purchase and permanent installation
 of air-conditioning system, and
 environmental review requirements.

5. Catholic Charities of the Diocese of Honolulu, dba Catholic Charities Hawaii \$ 39,480
 Project: Financial Advocacy Services
 For Seniors On Maui
 Provision of public services relating
 to money management counseling and
 assistance to the elderly.

6. Lana'i Youth Center \$ 150,000
 Project: Lanai Youth Center Modular
 Building Acquisition
 Acquisition, site preparation and
 placement of one modular building on
 the existing site for educational
 and recreational use by the youth of
 Lanai, and environmental review
 requirements.

7.	Molokai Ohana Health Care, Inc. Project: Molokai Community Health Center Pre-development Pre-design schematics for the pre-development planning of a health facility on Molokai, and environmental review requirements.	\$ 135,000
8.	Maui Youth and Family Services, Inc. Project: Maui Youth and Family Services Facility Expansion New construction of a wing addition to the existing facility to provide for therapy/treatment rooms; construction administration; planning and design; permitting and environmental review requirements.	\$ 118,129
9.	CDBG Program Administration	\$ <u>375,385</u>
	Total	\$2,071,623

Furthermore, as recommended by the U.S. Department of Housing and Urban Development to avoid compromising the performance of the County of Maui CDBG Program in the accomplishment of its objectives, should any of the projects listed above prove not feasible for funding, is not in the position for funding as represented in the CDBG applications, or should any funds from prior years become available for reprogramming actions, the alternate projects may be funded in the order presented herein. These Alternate Projects shall be:

1.	Maui Youth and Family Services, Inc. Project: Maui Youth and Family Services Facility Expansion Supplemental funding of shortfall for the proposed 2006 CDBG project for expansion of the existing facility.	\$ 162,371
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2.	Aloha House, Inc. Project: Aloha House Expansion Supplemental funding for approved 2002 and 2003 CDBG projects' shortfall for the demolition of existing and new construction of two structures on the existing site for residential substance abuse treatment.	\$ 210,082
3.	Ka Hale Pomaika'i, Inc. Project: Ka Hale Pomaikai Pre-development Architectural/engineering planning and design of existing structures on the property for the development of an adult transitional residential facility for recovering substance abusers on Molokai, and environmental assessment.	\$ 89,000
4.	Molokai Community Service Council, Inc. Project: Na Kamali'i Hoaloha Preschool Pre-development Architectural/engineering planning and design for the development of an infant and toddler childcare facility on Molokai, and environmental review requirements.	\$ <u>52,000</u>
	Total	\$ 513,453

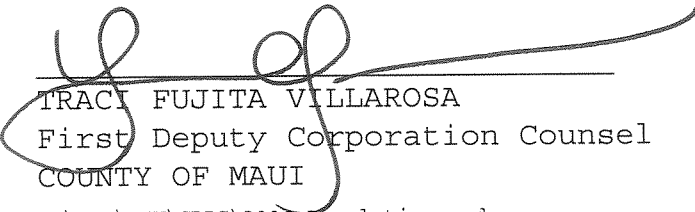
2. That the Mayor, or his duly authorized representative is also hereby authorized to receive and accept any grant award, to execute and file all understandings and assurances contained therein, and to furnish such information as the U. S. Department of Housing and Urban Development may request in connection with the application which is herein authorized to be filed; and further, the Mayor is hereby authorized to accept the grant upon its approval by the U. S. Department of Housing and Urban Development, and to execute all documents necessary for the acceptance and implementation of any grant award received pursuant to the application filed; and

3. That the Mayor, or his duly authorized representative, is hereby authorized to execute any and all documents necessary to process and accept such funds, including any amendments thereto;

4. That inasmuch as the amount of the grant specified hereinabove may vary when finally approved, the authorizations herein granted shall be applicable to the amount or amounts specified in the notification of grant award or similar comparable document, including any contingency funds that the U. S. Department of Housing and Urban Development may allocate, and that such amounts may be expended if appropriated under the terms of the budget ordinance or any amendment thereof; and

5. That certified copies of this resolution be transmitted to the Mayor, the Director of Finance, the Budget Director and the CDBG Program Manager.

APPROVED AS TO FORM
AND LEGALITY:



TRACY FUJITA VILLAROSA
First Deputy Corporation Counsel
COUNTY OF MAUI

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