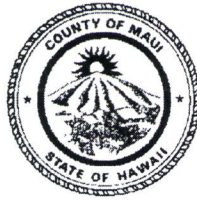


ALAN M. ARAKAWA
Mayor



KA'ALA BUENCONSEJO
Director

BRIANNE L. SAVAGE
Deputy Director

DEPARTMENT OF PARKS & RECREATION
700 Hali'a Nako'a Street, Unit 2, Wailuku, Hawaii 96793

(808) 270-7230
FAX (808) 270-7934

August 9, 2016

J. Morgan Gerdel, Principal
Nishikawa Architects, Inc.
2145 Wells Street, Suite 301
Wailuku, Hawaii 96793

Dear Mr. Gerdel:

**SUBJECT: HELENE HALL IMPROVEMENTS, PROJECT NO. P16/004
CONTRACT NO. C6064**

This is to inform you that we have received our copy of the fully executed contract and that your official Notice to Proceed date for design of the Helene Hall Improvements project is:

Monday, August 15, 2016

The contract time of performance is four hundred eighty (480) calendar days. Therefore, the project completion date will be December 8, 2017. Should you have any questions, please call me or Robert Agapay, Parks Planning & Development CIP Coordinator, at 270-6158.

Sincerely,

A handwritten signature in black ink, appearing to read "Ka'ala Buenconsejo", is written over a horizontal line.

KA'ALA BUENCONSEJO
Director of Parks & Recreation

c: Danilo F. Agsalog, Director of Finance
Brianna L. Savage, Deputy Director of Parks & Recreation
Robert Halvorson, Chief of Planning and Development
Kaeo Ah Sau, Chief of Recreation
Karla Peters, Maintenance Superintendent
William Amoral, East Maui Parks District Supervisor
Christy Kailiehu, Contracts

KB:RH:ra