



COUNTY OF MAUI
DEPARTMENT OF PLANNING
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Application packet for
LANDSCAPE PLANTING PLAN
PARKING LOTS
(LPAP)

I. SOURCES OF AUTHORITY

The sources of authority for a **Landscape Planting Plan Permit** are listed below:

- [Maui County Planting Plan](#), as amended.
- Maui County Code, [Title 19.36A.070 Walls, fences, and landscaping](#).

A fillable and savable PDF version of this application may be downloaded from the Department of Planning section of the County of Maui website, under "[Development Permits, Applications & Reviews](#)". www.mauicounty.gov.

II. PURPOSE

Trees, turfgrass and groundcovers are integral elements of the landscape in providing shade, comfort, tranquility and in defining landscape character. Whether they be tropical trees near the coastline or rare and majestic trees along the mountain slopes, their beauty and well maintained landscapes enhance the quality of the environment.

Careful planning will increase the number of trees and groundcovers to promote better environmental quality. In addition, continued care must be provided to assure that trees and other landscape plants grow in a healthy manner. To solidify and advance efforts for the establishment and care of trees, turfgrass and groundcovers in Maui County, a comprehensive plan has been developed.

This permit provides a means to encourage the choosing and the planting of trees, turfgrass, groundcovers and other landscape plants based upon climate, soil conditions, and availability of water as indicated by planting zones on maps for Maui, Molokai and Lanai. This allows standards to be followed in the planting and care of trees, turfgrass and groundcovers.

III. APPLICATION CONTENTS

This application contains the following documents:

- Checklist of Required Submittals (pg 2)
- Parking Lot, Landscape Planting Plan Permit (LPAP) Application (pg 3)

III. PROCESSING PROCEDURES

Upon submittal of a completed Landscape Planting Plan, the Department of Planning (Department) will review the proposed landscape planting plan. The Department will review the proposed landscape planting plan to determine if it conforms to the Maui County Code and if approval can be done administratively, or if a further review will be required by the Arborist Committee.

If further review is required by the Arborist Committee, the applicant will need to present their landscape planting plan to the Arborist Committee. Additional presentations and revisions may be required by the Arborist Committee. The Department will then make a final determination of approval based on the Maui County Code and the comments from the Arborist Committee.

CHECKLIST OF REQUIRED SUBMITTALS

- 1 A **non-refundable** filing fee, payable to *County of Maui, Director of Finance*. See [Fee Schedule, Table B](#), Landscape Planting Approvals. The current fee schedule is available at the Department of Planning or at the Department of Planning section of the County of Maui website under "Development Permits, Applications & Reviews". www.mauicounty.gov.
- 2 Completed **Checklist of Required Submittals** (*THIS CHECKLIST*) (pg 2).
- 3 Completed **Parking Lot Landscape Planting Plan Permit (LPAP) Application** (pg 3).
- 4 Submit one (1) full size hard copy of your Landscape Planting and Irrigation Plan. Each project is unique and may require more information than is listed below. Please see the General Landscape & Irrigation Plan Standards below for a more detailed idea of what will be reviewed.

Minimum standards for landscape plans include:

- | | |
|---|--|
| a. Drawn to scale. | g. Location of root barriers. |
| b. Zoning of adjacent lots. | h. Groundcover being used. |
| c. Planted area identified. | i. Hedge material being used. |
| d. All parking stalls numbered. | j. Irrigation plans. |
| e. Location and quantity of each tree. | k. A "tree detail" and "irrigation detail" section. |
| f. Common and scientific name of each tree. | l. Plans shall be signed, dated, include the TMK and project location information. |

Note: when the Landscape Planting and Irrigation Plan is ready to be approved, additional hard copies will be needed and asked for at that time.

GENERAL LANDSCAPE & IRRIGATION PLAN STANDARDS

NOTE: Each project is unique and may require more information than is listed below

- A) **PLANTED AREA:** Four-foot wide front and two-foot wide side and rear yard planted areas shall be provided immediately adjacent and parallel with each respective portion of a property line where a parking area immediately abuts. For projects that include building structures greater than two stories, front yard planted areas shall be the larger of a four-foot wide front or twenty-five percent of the required front yard setback, and three-foot wide side and rear yard planted areas shall be provided immediately adjacent and parallel with each respective portion of a property line where a parking area immediately abuts.
- B) **PARKING STALLS:** Indicate the total number of parking stalls on the lot and each parking stall on the plans shall be numbered.
- C) **TREES:**
 - 1 **SIZE:** Minimum of 6-8 feet high after planting and shall have a 2-inch caliper measuring 6-inches above the ground.
 - 2 **NUMBER AND LOCATION:** Shade trees shall be provided at minimum regular intervals for every five spaces throughout each parking area, rounded up. Indicate on the plans the total number of each type of tree and the location of each type of tree.
 - 3 **TYPE:** The type of tree chosen shall be an appropriate tree as listed in the Maui County Planting Plan. Some of the things considered in the appropriateness of the tree chosen include: the planting zone, predicted tree invasiveness, water requirements, salt and wind tolerance, shade classification, tree size, and elevation.
- D) **ROOT BARRIERS:** Root barriers with a minimum depth of 24-inches are required on the side of the tree facing pavement or cement and their locations shall be identified on the plans.
- E) **GROUND COVER:** Identify on the plans the type of groundcover to be planted around the trees along the roadway.
- F) **HEDGE MATERIAL:** Appropriate hedge material and/or earth mounds, and shrubs shall be provided in linear masses to function as visual screens.
- G) **IRRIGATION:** All planting must be irrigated by an automated irrigation system and be indicated on the plans.
- H) Wherever any portion of a parking area abuts property zoned for residential or duplex use, a five-foot high solid fence or wall shall be erected along the abutting portion of the property line
- I) It is encouraged that the landscaping area be incorporated into a storm water management plan to increase recharge and percolation of storm water.

Parking Lot, LANDSCAPE PLANTING PLAN PERMIT APPLICATION (LPAP)

PROPERTY ADDRESS / PROJECT LOCATION

Name of Project: *(If project name is not provided, applicants name will be used)* _____

Tax Map Key No: _____ **Total Land Area:** _____

Physical Address / Location of Project: _____

Additional Location Information: _____

Number of Floors of Building Structure (i.e. 1-story, 2-story, 3-story): _____

PLANTING PLAN INFORMATION

Total Number of Parking Stalls on Lot: _____ **Total Tree Count:** _____

Irrigation Details (specify type): _____

Tree (scientific name): _____

Tree (common name): _____

Hedge Material (name): _____

Groundcover Details (name): _____

Tree Root Barriers (type): _____ **Date of Planting & Irrigation Plans:** _____

CONTACT INFORMATION

APPLICANT INFORMATION

Applicant's Name(s): _____ **Email:** _____

Mailing Address: _____

Phone Number(s): bus _____ hm _____ cel _____ fax _____

Signature(s): _____ **Date:** _____

CONSULTANT INFORMATION

Contact Name(s): _____ **Email:** _____

Mailing Address: _____

Phone Number(s): bus _____ hm _____ cel _____ fax _____

Signature(s): _____ **Date:** _____

OWNER INFORMATION

Owner's Name(s): _____ **Email:** _____

Mailing Address: _____

Phone Number(s): bus _____ hm _____ cel _____ fax _____

Signature(s): _____ **Date:** _____