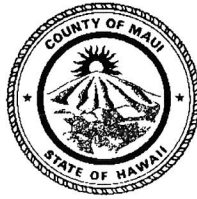


ALAN M. ARAKAWA
Mayor



KA'ALA BUENCONSEJO
Director

BRIANNE L. SAVAGE
Deputy Director

DEPARTMENT OF PARKS & RECREATION

700 Hali'a Nako'a Street, Unit 2, Wailuku, Hawaii 96793

(808) 270-7230
FAX (808) 270-7934

May 11, 2018

Dr. Janine S. Clifford, President
Clifford Planning & Architecture LLC
Harbor Court
55 Merchant Street, Suite 3020
Honolulu, Hawaii 96813

Dear Dr. Clifford:

**SUBJECT: VELMA MCWAYNE SANTOS CENTER LOWER JALOUSIE
REPLACEMENT, P17/032, CONTRACT NO. C6487**

This is to inform you that we have received our copy of the fully executed contract and that your official Notice to Proceed date for design of the Velma McWayne Santos Center Lower Jalousie Replacement project is:

Monday, May 14, 2018

The contract time of performance for this project is four hundred fifty (450) calendar days, inclusive of government and other agency reviews. Should you have any questions or other concerns, please contact me, or Brian Shimomura, CIP Coordinator, at Brian.Shimomura@co.maui.hi.us or 808-270-7981.

Sincerely,

A handwritten signature in black ink, appearing to read "Ka'ala Buenconsejo", is written over a faint, larger version of the same signature.

KA'ALA BUENCONSEJO
Director of Parks & Recreation

c: Mark R. Walker, Director of Finance
Brienne Savage, Deputy Director of Parks & Recreation
Robert Halvorson, Chief of Planning & Development
Karla Peters, Maintenance Superintendent
Kao Ah Sau, Chief of Recreation
Tara Sabado, District Supervisor
Christy Kailiehu, Contracts

KB:RH:bs