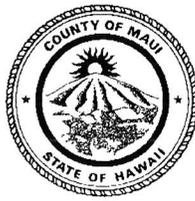


ALAN M. ARAKAWA  
Mayor



KA'ALA BUENCONSEJO  
Director

BRIANNE L. SAVAGE  
Deputy Director

**DEPARTMENT OF PARKS & RECREATION**

700 Hali'a Nako'a Street, Unit 2, Wailuku, Hawaii 96793

(808) 270-7230  
FAX (808) 270-7934

September 5, 2018

Dr. Janine S. Clifford, AIA/AICP/ASID  
President  
Clifford Planning & Architecture LLC  
55 Merchant Street, Suite 3020  
Honolulu, Hawaii 96813

Dear Dr. Clifford:

**SUBJECT: HANA CIVIC CENTER – FACILITY ANALYSIS FOR THE DEPARTMENT OF PARKS AND RECREATION, P17/030, CONTRACT NO. C6383**

This is to inform you that we have received our copy of the fully executed contract amendment and that your official Notice to Proceed date for Hana Civic Center – Facility Analysis for the Department of Parks and Recreation project is:

**Monday, September 10, 2018**

The contract time of performance for this project is sixty (60) calendar days, inclusive of government and other agency reviews. Should you have any questions or other concerns, please contact me, or Brian Shimomura, Parks Planning and Development CIP Coordinator, at [Brian.Shimomura@co.maui.hi.us](mailto:Brian.Shimomura@co.maui.hi.us) or 808-270-7981.

Sincerely,

KA'ALA BUENCONSEJO  
Director of Parks & Recreation

c: Mark R. Walker, Director of Finance  
Brienne Savage, Deputy Director of Parks & Recreation  
Robert Halvorson, Chief of Planning & Development  
Karla Peters, Maintenance Superintendent  
Kaeo Ah Sau, Chief of Recreation  
Billy Amoral, East District Supervisor  
Christy Kailiehu, Contracts

KB:RH:bs