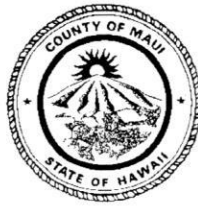


MICHAEL P. VICTORINO
Mayor



KARLA H. PETERS
Acting Director

JOHN L. BUCK III
Deputy Director

DEPARTMENT OF PARKS & RECREATION

700 Hali'a Nako'a Street, Unit 2, Wailuku, Hawaii 96793

(808) 270-7230
FAX (808) 270-7934

February 25, 2019

Stacy Otomo, President
Otomo Engineering, Inc.
305 South High Street, Suite 102
Wailuku, Hawaii 96793

Dear Mr. Otomo:

**SUBJECT: WAILUKU HEIGHTS PARK PLAYGROUND, JOB NO. P18/010,
CONTRACT NO. C6694**

This is to inform you that we have received our copy of the fully executed contract and that your official Notice to Proceed date for design of the Wailuku Heights Park Playground project is:

Monday, March 4, 2019

The contract time of performance for this project is four hundred fifty (450) calendar days, inclusive of government and other agency reviews. Should you have any questions or other concerns, please feel free to contact me or Cheryl Akiona, Capital Improvements Project Coordinator, at cheryl.akiona@co.maui.hi.us or (808) 270-7388.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Peters", is written over a horizontal line.

KARLA H. PETERS
Acting Director of Parks & Recreation

c: Scott K. Teruya, Acting Finance Director
John L. Buck III, Parks Deputy Director
Robert Halvorson, Chief of Planning and Development
Kaeo Ah Sau, Chief of Recreation
Chris Kinzle, Acting Maintenance Superintendent
Jason Justus, Wailuku District Supervisor
Lisa Almeida, Permits Officer
Christy Kailiehu, Contracts

KP:RH:csa