

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICE, COUNTY OF MAUI FINANCE DEPARTMENT

FROM: Department of Management – IT Services Division
(Department/Division/Agency)

RE: REQUEST FOR SOLE SOURCE APPROVAL

Pursuant to '103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

Consulting services to provide IT Organizational Design Planning Support and Project Monitoring/Quality Assurance

Name of vendor: Gartner Consulting

Cost: \$ 208,000.00

Term of contract: From November 1, 2019 To March 31, 2021

Prior Sole Source Reference No.(s), if any:

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

Gartner Consulting is the leader in IT Research and Consulting, with an unparalleled knowledge of the IT industry. They have unique insight in the IT capabilities and challenges at the County of Maui through the previously completed Comprehensive IT Assessment and the recent IT Strategic Plan Refresh. They also have extensive and relevant knowledge of the public sector IT community in Hawaii through their work for the State. As the author of these Strategic Planning documents, Gartner has the unique capability to provide expert guidance for the creation of the IT organizational structure of the future.

- (2) How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work:

The unmatched knowledge of the Public Sector IT strategic practices and specific understanding of the County of Maui ITS Division will inform the IT Organizational Design Planning Project with specific alternatives for short term and long term organizational considerations for IT Service delivery improvements.

SPO Form-1 (Rev.7/1/95)

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SS NO. 20-20

- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

Gartner was recently selected to be the vendor for a price list of IT consulting

services by the State DOE through a competitive process. The State OIMT selected Gartner to be its IT consultant in multiple engagements. The County of Maui Department of Management contracted Gartner Consulting to perform a comprehensive IT Assessment and IT Strategic Plan Refresh, as well as a CAD System Upgrade Assessment. Gartner Consulting was engaged by the County to support the preparation of RFP documents for its Permitting and Land Use Management system and for the HRIS Implementation project. No other IT consulting firm can match the breadth of knowledge of County of Maui and Hawaii government IT operations.

Direct questions to: Jacob Verkerke ph. 270-7538

A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.

Jayson Mizale
Department/Agency Head

Authorized Designee

Date: _____

Title:
Date:

CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements.

This expenditure may be processed through a purchase order:

Yes: No: . If no, a contract must be executed and funds certified.

APPROVED DENIED

Jayson Mizale
CHIEF PROCUREMENT OFFICER

Date: 10/30/19
SS NO. 20-20

NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the Department of Management, IT Services Division For the sole source purchase of the following goods, services, or construction: Consulting services to provide an update to the Maui County IT Assessment and Strategic Plan

Name of vendor: Gartner, Inc
Address: 1350 Ala Moana Blvd. Ste 1707
Honolulu, HI 96814

Cost: \$ 208,000.00

Term of contract: From November 1, 2019 To March 31, 2021

Direct Any Inquiries To:

Name/Title: Jacob Verkerke, CTO
Address: 200 S. High Street, Wailuku, HI 96793

Phone No.: (808) 270-7538
Fax No.: (808) 270-7130

10/30/19
Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at last seven calendar days prior to any approval action.

* * * * *

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

Chief Procurement Officer
State Procurement Office
1151 Punchbowl Street
Honolulu, HI 96813