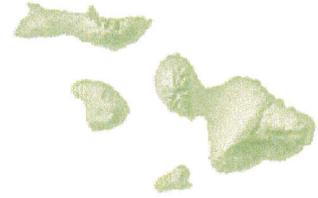
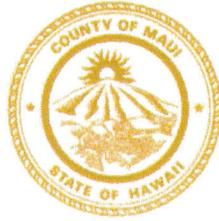


MICHAEL P. VICTORINO
Mayor

KARLA H. PETERS
Director

JOHN L. BUCK III
Deputy Director



DEPARTMENT OF PARKS AND RECREATION

700 Hali'a Nako'a Street, Unit 2, Wailuku, Hawaii 96793
Main Line (808) 270-7230 / Facsimile (808) 270-7942

December 3, 2019

Aaron S. Fujii, VP/COO
Mitsunaga & Associates, Inc.
747 Amana Street, Suite 216
Honolulu, Hawaii 96814

Dear Mr. Fujii:

**SUBJECT: KAUNAKAKAI GYM STRUCTURAL ASSESSMENT, P19/022
CONTRACT NO. C6924**

This is to inform you that we have received our copy of the fully executed contract and that your official Notice to Proceed date for Kaunakakai Gym Structural Assessment project is:

Monday, December 9, 2019

The contract time of performance for this project is three hundred sixty five (365) days, inclusive of government and other agency reviews. Should you have any questions or other concerns, please contact me, or Kris Baptist, Capital Improvements Project Coordinator, at 270-6158 or kristofer.baptist@co.maui.hi.us.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Peters", written over a horizontal line.

KARLA H. PETERS
Director of Parks & Recreation

c: Scott Teruya, Director of Finance
John L. Buck III, Deputy Director of Parks & Recreation
Robert Halvorson, Chief of Planning & Development
Tara Sabado, Acting Chief of Recreation
Chris Kinzle, Maintenance Superintendent
Natasha Kalani, Acting Molokai District Supervisor
Christy Kailiehu, Contracts

KHP:RH:kb