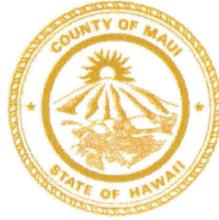


MICHAEL P. VICTORINO
Mayor

KARLA H. PETERS
Director

JOHN L. BUCK III
Deputy Director



DEPARTMENT OF PARKS AND RECREATION

700 Hali'a Nakoia Street, Unit 2, Wailuku, Hawaii 96793
Main Line (808) 270-7230 / Facsimile (808) 270-7942

January 6, 2020

Janine Clifford, President
Clifford Planning & Architecture LLC
55 Merchant Street, Suite 3020
Honolulu, Hawaii 96813

Dear Ms. Clifford:

**SUBJECT: OLD HANA SCHOOL IMPROVEMENTS, JOB NO. P19/003,
CONTRACT NO. C6932**

This is to inform you that we have received our copy of the fully executed contract and that your official Notice to Proceed date for design of the Old Hana School Improvements project is:

Monday, January 13, 2020

The contract time of performance for this project is seven hundred thirty (730) calendar days, inclusive of government and other agency reviews. Should you have any questions or other concerns, please feel free to contact me or Cheryl Akiona, Capital Improvements Project Coordinator, at cheryl.akiona@co.maui.hi.us or (808) 270-7388.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Peters", with a long horizontal flourish extending to the right.

KARLA H. PETERS
Director of Parks and Recreation

c: Scott K. Teruya, Finance Director
John L. Buck III, Parks Deputy Director
Robert Halvorson, Chief of Planning and Development
Angus Peters III, Acting Chief of Recreation
Chris Kinzle, Maintenance Superintendent
Lisa Almeida, Permits Officer
Christy Kailiehu, Contracts

KHP:RH:csa