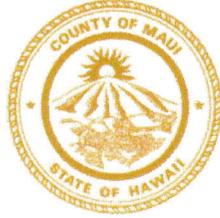


**MICHAEL P. VICTORINO**  
Mayor

**KARLA H. PETERS**  
Director

**JOHN L. BUCK III**  
Deputy Director



**DEPARTMENT OF PARKS AND RECREATION**

700 Hali'a Nakoia Street, Unit 2, Wailuku, Hawaii 96793  
Main Line (808) 270-7230 / Facsimile (808) 270-7942

January 30, 2020

Michael Matsumoto, President  
SSFM International, Inc.  
501 Sumner Street, Suite 620  
Honolulu, HI 96817

Dear Mr. Matsumoto:

**SUBJECT: WAR MEMORIAL FOOTBALL STADIUM REHABILITATION ASSESSMENT,  
JOB NO. P19/017, CONTRACT NO. C6989**

This is to inform you that we have received our copy of the fully executed contract and that your official Notice to Proceed date for design of the War Memorial Football Stadium Rehabilitation Assessment project is:

**Monday, February 10, 2020**

The contract time of performance for this project is one hundred eighty (180) calendar days, inclusive of government and other agency reviews. Should you have any questions or other concerns, please feel free to contact me or Cheryl Akiona, Capital Improvements Project Coordinator, at [cheryl.akiona@co.maui.hi.us](mailto:cheryl.akiona@co.maui.hi.us) or (808) 270-7388.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Peters", with a long horizontal flourish extending to the right.

**KARLA H. PETERS**  
Director of Parks and Recreation

c: Scott K. Teruya, Finance Director  
John L. Buck III, Parks Deputy Director  
Robert Halvorson, Chief of Planning and Development  
Angus Peters III, Acting Chief of Recreation  
Chris Kinzle, Maintenance Superintendent  
Lisa Almeida, Permits Officer  
Christy Kailiehu, Contracts

KHP:RH:csa