

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICE, COUNTY OF MAUI FINANCE DEPARTMENT

FROM: Management – ITS Division (Department/Division/Agency)

RE: REQUEST FOR SOLE SOURCE APPROVAL

Pursuant to 103D-306, HRS, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following:

Description of goods, services, or construction:

Professional Services to assist the County of Maui with MAPPS/Energov system implementation activities.

Name of vendor: Park Consulting Group

Cost: \$ 80,000

Term of contract: From 2/1/2020 To 6/30/2021

Prior Sole Source Reference No.(s), if any:

(1) The goods, services, or construction has the following unique features, characteristics, or capabilities: Parks Consulting Group provides in-depth understanding of the functionality and structure of the Energov software, necessary to create custom reports and develop efficient workflows

(2) How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: The ITS Division has not gained enough first-hand experience in using and configuring the Energov system to be able to develop process improvements and custom reports to meet current County responsibilities in implementing the Energov system.

(Attach Additional Sheets if Necessary)

- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:  
The ITS Division was not able to identify other companies that have gained expertise on the Energov software. The Park Consulting Group was the only one recommended by Tyler/Energov, and the only one to have provided similar services to other jurisdictions Energov software.

Direct questions to: Jacob Verkerke ph. (808) 270-7538

A completed Notice of Sole Source is attached.

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE, TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.**

*Jayson Migalle*  
Department/Agency Head

\_\_\_\_\_  
Authorized Designee

Date: \_\_\_\_\_

Title:  
Date:

CHIEF PROCUREMENT OFFICER=S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements.

This expenditure may be processed through a purchase order:

Yes:  No:  If no, a contract must be executed and funds certified.

APPROVED

DENIED

*Jayson Migalle*

CHIEF PROCUREMENT OFFICER

Date: 2/4/2020

NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the Department of Management – ITS Division For the sole source purchase of the following goods, services, or construction:

Professional Services to assist the County of Maui with MAPPS/Energov system implementation activities.

Name of vendor: Park Consulting Group, Inc.

Address: 200 Spectrum Center Dr., Suite 300

Irvine, CA 92618

Cost: \$ 80,000

Term of contract: From 2/1/2020

To 6/30/2021

Direct Any Inquiries To:

Name/Title: Jacob Verkerke, CTO

Address: 200 S. High St, Wailuku, HI 966793

Phone No.: (808) 270-7538

Fax No.:

2/5/20

Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public, at last seven calendar days prior to any approval action.

\* \* \* \* \*

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

Chief Procurement Officer
State Procurement Office
1151 Punchbowl Street
Honolulu, HI 96813

20-30

