

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT

FROM: Housing and Human Concerns

(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):

Provide the specified deliverables in Alcohol and Drug Abuse Division contract Log No. 16-127 MI

as per attached scope of services inclusive of extension indicated in modification #6.

Name of Vendor: Collins Consulting LLC

Cost: \$ 80,136.00 Term of Contract: From: Notice to Proceed To: 9/29/2020

Prior Sole Source Reference No.(s), if any: SS# 19-19

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

The services are unique as it will require the continuation of assessment, development,
implementation and evaluation of a prevention enhancement plan developed by the
County of Maui as far back as August of 2016 in collaboration. (additional sheet attached)

- (2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:

Rick Collins now of Collins Consulting LLC is the only individual qualified to provide the
requested services as he maintains all of the following which are required to properly
deliver the services: A) Certified trainer of the SAPST curriculum. B) Maintains
credentials as an active Certified Prevention Specialist (CPS). (additional sheet attached
(Attach Additional Sheets If Necessary)

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- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

Cassiopia Yamashita and Stephen Bennett are the only other active Certified Prevention

Specialist (see attached list), however neither is a registered SAPST

Trainer (see attached list).

Direct questions to: Curtis Jamison Phone: 270-7178

A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.

Rob Anhalt
Department/Agency Head

Authorized Designee (if any)

4/14/2020

Title: _____

Date

Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes ___ No ___. If no, a contract must be executed and funds certified.

APPROVED DENIED

Scott
CHIEF PROCUREMENT OFFICER

April 16, 2020
Date

SOLE SOURCE REF. NO. 40-41

NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the department of

for the sole source purchase of the following goods, services, or construction:

Name of Vendor: Collins Consulting LLC

Address: _____

Cost: \$ 80,136.00 Term of Contract: From: Notice to Proceed To: 9/29/2020

Direct Any Inquiries To:

Name/Title: Curtis Jamison

Phone No.: 270-7131

Address: _____

Fax No.: _____

4/20/20

Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

**Chief Procurement Officer
County of Maui Finance Department
200 South High Street
Wailuku, Maui, HI 96793**

SOLE SOURCE REF. NO. _____

40-41