

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT

FROM: Department of Parks and Recreation

(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):

Design and construction administration contract for land use permit processing, surveying, geo-technical engineering, and landscape architecture to continue services contracted by the Lanai Youth Center (LYC) for the new Lanai Youth Center. County of Maui grant funds were used to secure the contract with LYC.

Name of Vendor: Maui Architectural Group

Cost: \$ 81,411.00

Term of Contract: From: 511 Cal Days from NTP

To:

Prior Sole Source Reference No.(s), if any:

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

Services provided will be by a licensed professional, capable of producing construction drawings for use in bidding and construction.

- (2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:

The design consultant has been previously contracted by the Lanai Youth Center for the subject project with grant funds. The County will be engaging into a contract with this consultant to ensure continuity in design and construction administration throughout the project.

(Attach Additional Sheets If Necessary)

SOLE SOURCE REF. NO.

20-49

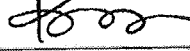
- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

Other design firms would not meet our needs as Maui Architectural Group has been contracted previously by the Lanai Youth Center and is well into design. To ensure design and construction continuity we will need to continue to work with one firm.

Direct questions to: Kris Baptist Phone: 808-270-6158

A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.

Karla H. Peters 
Department/Agency Head
5/20/2020
Date

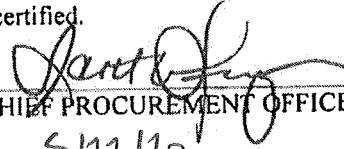
Kris Baptist
Authorized Designee (if any)
Title: CIP Coordinator
5/20/2020
Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes No . If no, a contract must be executed and funds certified.

APPROVED DENIED


CHIEF PROCUREMENT OFFICER
5/20/20
Date

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NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the department of
Parks and Recreation

for the sole source purchase of the following goods, services, or construction:
Design and construction administration contract for land use permit processing, surveying,
geo-technical engineering, and landscape architecture to continue services contracted by the
Lanai Youth Center (LYC) for the new Lanai Youth Center.

Name of Vendor: Maui Architectural Group
Address: 2331 W. Main Street, Wailuku, Hawaii 96793
Cost: \$ 81,411.00 Term of Contract: From: 511 Cal Days from NTF To: _____

Direct Any Inquiries To:

Name/Title: Kris Baptist, CIP Coordinator Phone No.: 808-270-6158
Address: 700 Halia Nakoa St., Unit 2
Wailuku, HI 96793 Fax No.: _____

SMW
Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

Chief Procurement Officer
County of Maui Finance Department
200 South High Street
Wailuku, Maui, HI 96793

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