

**FORM RW-2  
COUNTY OF MAUI  
CHECKLIST FOR OBTAINING RECYCLED WATER SERVICE**

Item	Date Completed	Initialed	
1	_____	_____	Applicant submits Form RW-1 Application for Recycled Water Service to the County
2	_____	_____	County reviews application and notifies applicant proposed use is acceptable
3	_____	_____	Applicant submits plans, specifications, revised/signed Form RW-1 Application, water demand calculations, and completed State DOH application for review
4	_____	_____	County of Maui approves construction plans
5	_____	_____	County of Maui sends approval letter to DOH
6	_____	_____	Applicant submits to State of Hawaii Department of Health (DOH) for approval <sup>a</sup>
7	_____	_____	Applicant obtains DOH approval letter and submit to County of Maui
8	_____	_____	Applicant obtains any other required approvals (SMA, Work in County Highway etc.)
9	_____	_____	Applicant requests Backflow Prevention Inspection by Department of Water Supply (submit copy to WWRD - must be within last 6 months)
10	_____	_____	Applicant contracts Cross-Connection inspection by private entity (if desired/required)
11	_____	_____	Pre-construction meeting conducted
12	_____	_____	County conducts progress inspections as needed
13	_____	_____	Final and Cross-Connection Inspections (COM/DOH/Contractor/Owner)
14	_____	_____	Applicant Pays Connection Fee (\$ _____ )
15	_____	_____	Applicant Submit as-built plans
16	_____	_____	County of Maui issues final approval letter
17	_____	_____	DOH issues final approval letter
18	_____	_____	County conducts staff training
19	_____	_____	Owner signs <i>Form RW-3 Permit for Recycled Water Service</i> and returns to County
20	_____	_____	County Issues Use Permit
21	_____	_____	County and user initiate recycled water service

This form can be used by the County, the user, and the State Department of Health to track the process for obtaining recycled water service. Form user should date and initial each step in the process and track toward completion.

<sup>a</sup> Documents must be submitted separately to the State Department of Health.