

**REQUEST FOR SOLE SOURCE**

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT  
FROM: ENVIRONMENTAL MANAGEMENT, SOLID WASTE, CENTRAL MAUI LANDFILL  
\_\_\_\_\_  
(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

**PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):**

Create a Custom File Import Software so that daily transaction logs can be uploaded into iNovah from an unattended Automated Payment acceptance system being installed at Central Maui Landfill to accept payments from residential self-haul customers.

Name of Vendor: System Innovators

Cost: \$ 30,100 Term of Contract: From: \_\_\_\_\_ To: \_\_\_\_\_

Prior Sole Source Reference No.(s), if any: NA

(1) The goods, services, or construction has the following unique features, characteristics, or capabilities:  
System Innovators is the only resource for custom applications to iNovah, the County's proprietary finance software program.

(2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:  
A custom File Import software is required to upload daily transactions from the new automated payment system being installed at Central Maui Landfill.

(Attach Additional Sheets If Necessary)

SOLE SOURCE REF. NO. 21-16

- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

NA

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Direct questions to: ROBERT SCHMIDT

Phone: 270-7746

A completed Notice of Sole Source is attached.

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.**

\_\_\_\_\_  
Department/Agency Head

Shayne R. Agnew  
Authorized Designee (if any)

\_\_\_\_\_  
Date

Title: Deputy Director  
1/16/20  
Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes \_\_\_ No \_\_\_. If no, a contract must be executed and funds certified.

APPROVED \_\_\_ DENIED

Justin [Signature]  
CHIEF PROCUREMENT OFFICER  
1/16/20  
Date

SOLE SOURCE REF. NO. 21-16

**NOTICE OF SOLE SOURCE**

The Chief Procurement Officer is in the process of reviewing the request from the department of

CML

for the sole source purchase of the following goods, services, or construction:

Custom file import software

Name of Vendor: System Innovators

Address: 9000 Southside Blvd., Suite 7200, Jacksonville, FL 32256

Cost: \$ 30,100 Term of Contract: From: \_\_\_\_\_ To: \_\_\_\_\_

Direct Any Inquiries To:

Name/Title: ROBERT SCHMIDT 

Phone No.: 270-7746

Address: 2200 MAIN STREET, SUITE 200

WAILUKU, HI 96793

Fax No.: \_\_\_\_\_

9/24/12  
Date Notice Posted

**A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.**

\*\*\*\*\*

**Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:**

**Chief Procurement Officer  
County of Maui Finance Department  
200 South High Street  
Wailuku, Maui, HI 96793**

SOLE SOURCE REF. NO. 21-16

