

**REQUEST FOR SOLE SOURCE**

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT  
FROM: Office of Economic Development / Office of the Mayor  
\_\_\_\_\_  
(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

**PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):**

Boys & Girls Clubs of Maui (BGCM) is the coordinator for the program associated with the Hawaiian Music Series "E Kupa'a Kakou". Project is to provide assistance to small business while providing mentoring and shadowing opportunities for the youth.

Name of Vendor: Boys & Girls Clubs of Maui

Cost: \$ 165,550.00 Term of Contract: From: 09/01/2020 To: 11/30/2020

Prior Sole Source Reference No.(s), if any: \_\_\_\_\_

(1) The goods, services, or construction has the following unique features, characteristics, or capabilities:  
BGCM is able to coordinate the extension of this pilot program and utilize the opportunity to engage their youth members.

(2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:  
These musicians/kumu/techs are small businesses that are struggling to survive. BGCM is assisting the County to orchestrate this pilot project to assist these businesses while providing some of their youth the opportunity to learn from these professionals. Ultimately nurturing our youth to become productive, contributing community members.

(Attach Additional Sheets If Necessary)

SOLE SOURCE REF. NO. 2177

(3) The following other possible sources for the goods, services, or construction were investigated but do not met our needs because:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_


Direct questions to: JoAnn Inamasu

Phone: 270-7224

A completed Notice of Sole Source is attached.

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.**

JoAnn Inamasu  
Department/Agency Head  
09/21/2020  
Date

  
Authorized Designee (if any)  
Title: Director  
09/21/2020  
Date


CHIEF PROCUREMENT OFFICER'S COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes \_\_\_ No \_\_\_. If no, a contract must be executed and funds certified.

APPROVED \_\_\_ DENIED

  
CHIEF PROCUREMENT OFFICER  
9/24/20  
Date

SOLE SOURCE REF. NO. 26-17

**NOTICE OF SOLE SOURCE**

The Chief Procurement Officer is in the process of reviewing the request from the department of

Maui

for the sole source purchase of the following goods, services, or construction:

Coordinator for program extension of pilot program

Name of Vendor: Boys & Girls Clubs of Maui

Address: 100 Kanaloa Avenue Kahului, Hawaii 96732

Cost: \$ 165,550.00 Term of Contract: From: 09/01/2020 To: 11/30/2020

Direct Any Inquiries To:


Name/Title: JoAnn Inamasu / Director, OED

Phone No.: 270-7224

Address: 2200 Main Street, Suite 305

Wailuku, Hawaii 96793

Fax No.: \_\_\_\_\_

 9/24/20  
Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.

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Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

**Chief Procurement Officer  
County of Maui Finance Department  
200 South High Street  
Wailuku, Maui, HI 96793**

SOLE SOURCE REF. NO. 2617