



**COUNTY OF MAUI**  
**OFFICE OF ECONOMIC DEVELOPMENT**  
2200 MAIN STREET, SUITE 305  
WAILUKU, MAUI, HAWAII 96793  
PHONE (808) 270-7710 FAX (808) 270-7995

## **FINAL REPORT FORM**

Contract/Grant Number:

Organization Name:

Program/Project/Event Title:

Contact Name/Title:

Phone Number:

Email:

Submitted by:

Signature:

Date:

Please print & sign

The Final Report is a cumulative report of your grant performance period. Please make sure your numbers reflect total for your entire program/project/event.

Report Narrative:

- A. An inventory of all equipment costing \$250.00 or more acquired with funds provided under this Agreement;
- B. A list of expenditures incurred in the performance of this Agreement;
- C. A summary of program status in relation to goals, objectives, and scheduled action steps outlined in the grant application;
- D. Contact information and all other relevant information regarding people or businesses served;
- E. Financial status report of County funds used; and
- F. If appropriate, a narrative report regarding progress towards meeting performance standards and economic self-sufficiency.

Report Narrative:

A. An inventory of all equipment costing \$250.00 or more acquired with funds provided under this Agreement;

B. A list of expenditures incurred in the performance of this Agreement; Please use "Report of Actual Expenses & Income for Complete Project" template available online:

<https://www.mauicounty.gov/141/Office-Of-Economic-Development>

C. A summary of program status in relation to goals, objectives, and scheduled action steps outlined in the grant application;

D. Contact information and all other relevant information regarding people or businesses served;

E. Financial status report of County funds used; Please use "Financial Status Report of County Funding" template available online:

<https://www.mauicounty.gov/141/Office-Of-Economic-Development>

F. If appropriate, a narrative report regarding progress towards meeting performance standards and economic self-sufficiency.