

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT

FROM: Management/Redevelopment Program

(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):

Shuttle rider tracking system including QR scan, hardware, database management, rider cards

and cell phone app.

Name of Vendor: Polynesian Adventure Tours LLC (DBA Grayline Hawaii)

Cost: \$ 42,240 Term of Contract: From: 10/15/20 To: 10/14/21

Prior Sole Source Reference No.(s), if any: none

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:
Then vendor is already the shuttle operator, vehicle owner, and has a similar system
they use in conjunction with their vehicles that they can adapt to the County's needs.
Control and management of the vehicles and system together will save cost.

- (2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:
For contract tracing (COVID-19 related) and system monitoring it will be important to
have a secure, user-friendly system to monitor what riders are on the vehicle at
which times. This is also needed to determine the cost effectiveness of providing the
service and to propose modifications to maximize efficiency and ridership.

(Attach Additional Sheets If Necessary)

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- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

Polynesian Adventure tours already has a system they provide to other clients that they can easily adapt to the County's needs. The alternative would be seeking out an app designer and database manager to build a system from the ground up.

Direct questions to: Erin Wade Phone: 808-270-6258

A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.


Department/Agency Head
9/29/2020
Date


Erin Wade
Authorized Designee (if any)
Title: Planner
9/30/20
Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes ___ No ___. If no, a contract must be executed and funds certified.

APPROVED ___ DENIED


CHIEF PROCUREMENT OFFICER
9/30/20
Date

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NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the department of
Management

for the sole source purchase of the following goods, services, or construction:

**Shuttle rider tracking system including QR scan, hardware, database management, rider cards
and cell phone app.**

Name of Vendor: Polynesian Adventure Tours LLC (DBA Grayline Hawaii)

Address: 273 Dairy Rd, Kahului HI 96732

Cost: \$ 42,240 Term of Contract: From: 10/15/20 To: 10/14/21

Direct Any Inquiries To:

Name/Title: Erin Wade Phone No.: 270-6258

Address: 200 S. High Street, Dept of Management

Wailuku, HI 96793

Fax No.: _____

9/30/20
Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

**Chief Procurement Officer
County of Maui Finance Department
200 South High Street
Wailuku, Maui, HI 96793**

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