

**REQUEST FOR SOLE SOURCE**

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT

FROM: Department of Public Works, Highways Division

(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

**PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):**

Hydraulic Cylinders for Caterpillar 130G Motor Grader

Name of Vendor: Hawthorne Caterpillar

Cost: \$ 27,027.36      Term of Contract: From: 1/1/21      To: 6/30/21

Prior Sole Source Reference No.(s), if any: SS - 20-57

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

Caterpillar parts for Caterpillar equipment to ensure equipment operates safely and efficiently.

- (2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:

Hawthorne Caterpillar is the only OEM authorized Caterpillar parts distributor in the state of Hawaii.

(Attach Additional Sheets If Necessary)

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(3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

No other sources exist.


\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Direct questions to: Mike Fernandez

Phone: (808) 270-7993

A completed Notice of Sole Source is attached.

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.**

  
Department/Agency Head

\_\_\_\_\_  
Authorized Designee (if any)

1/12/21  
Date

Title: \_\_\_\_\_

\_\_\_\_\_  
Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes  No \_\_\_\_\_. If no, a contract must be executed and funds certified.

APPROVED \_\_\_\_\_ DENIED

  
CHIEF PROCUREMENT OFFICER

1/13/21  
Date

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**NOTICE OF SOLE SOURCE**

The Chief Procurement Officer is in the process of reviewing the request from the department of  
Department of Public Works, Highways Division

for the sole source purchase of the following goods, services, or construction:

Caterpillar 130G Motor Grader Hydraulic Cylinders

Name of Vendor: Hawthorne Caterpillar

Address:

Cost: \$ 27,027.36 Term of Contract: From: 1/1/21 To: 6/30/21

Direct Any Inquiries To:

Name/Title: Michael Fernandez/Auto Repair Supervisor Phone No.: (808) 270-7993

Address: 1827 Kaohu Street

Wailuku HI 96793

Fax No.:

1/13/21  
Date Notice Posted

**A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.**

\*\*\*\*\*

**Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:**

**Chief Procurement Officer  
County of Maui Finance Department  
200 South High Street  
Wailuku, Maui, HI 96793**

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