

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT
FROM: MAUI POLICE DEPARTMENT, QUALITY ASSURANCE SECTION

(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):

Specialized Education and Psychological Services for Law Enforcement

Name of Vendor: Waves of Insight

Cost: \$ 44,928.00 Term of Contract: From: July 1, 2021 To: June 30, 2022

Prior Sole Source Reference No.(s), if any: _____

(1) The goods, services, or construction has the following unique features, characteristics, or capabilities:
Dr. Rodriguez will provide specialized training and counseling services for law
enforcement personnel and training in peer support, CIT, de-escalation, early recognition
intervention for at risk employees and mental performance checks.

(2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:
The Department is taking a pro-active approach to employee wellness by offering
monthly psychological services and training to all of our employees. We will be
scheduling monthly training and offering individual sessions for personnel support
as well as providing training and support to our CIT and Peer Support Teams.

(Attach Additional Sheets If Necessary)

SOLE SOURCE REF. NO. 223

- (3) The following other possible sources for the goods, services, or construction were investigated but do not met our needs because:

There is no other company in Hawaii providing specialized counseling services for law enforcement and training in peer support, CIT, de-escalation, early recognition intervention for at risk employees and mental performance checks.

Direct questions to: Sgt. Jan Pontanilla Phone: 808 244-6371

A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.

[Signature]
Department/Agency Head

Authorized Designee (if any)

4/14/21
Date

Title:

Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes No _____. If no, a contract must be executed and funds certified.

APPROVED _____ DENIED

[Signature]
CHIEF PROCUREMENT OFFICER
6/30/21
Date

SOLE SOURCE REF. NO. 22-3

NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the department of
Police

for the sole source purchase of the following goods, services, or construction:
Specialized Education and Psychological Services for Law Enforcement

Name of Vendor: Waves of Insight
Address: P.O. Box 893822, Mililani, Hawaii 96789
Cost: \$ 44,928.00 Term of Contract: From: July 1, 2021 To: June 30, 2022

Direct Any Inquiries To:

Name/Title: Sgt. Jan Pontanilla Phone No.: _____
Address: c/o Maui Police Department
55 Mahalani Street, Wailuku, HI 96793 Fax No.: _____

7/1/21
Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

**Chief Procurement Officer
County of Maui Finance Department
200 South High Street
Wailuku, Maui, HI 96793**

SOLE SOURCE REF. NO. 22-3