

STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer  
FROM: Management/Planning & Development/Maui Redevelopment Program  
*Name of Requesting Department*

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction: Rental Reimbursement for days the Wailuku Town Improvement project and/or the Wailuku Parking Structure directly impacted access to a business and/or restricted operations.
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2. Vendor/Contractor/Service Provider: Kokua Realty, LLC	3. Amount of Request: \$ up to 3,399/mo
4. Term of Contract From: May-21 To: Sep-22	5. Prior SPO-007, Procurement Exemption (PE): N/A

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means: The Department researched providing other forms of compensation and remediation for the business but rental assistance was the most universally offered form of mitigation for construction impact to businesses beyond 7 consecutive days. Access was required to be block in order to replace utilities and sidewalks. Reimbursements are being made to compensate for business being affected by construction work.
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7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Construction is limited to the defined construction zones and only directly impacts businesses immediately adjacent to the construction sites by blocking access into the businesses or limiting occupancy.
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8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

\*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Erin Wade	Management	808-270-6258	Erin.Wade@co.maui.hi.us

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.*

  
 \_\_\_\_\_  
 Department Head Signature

\_\_\_\_\_  
 8/27/21  
 Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 8/27/21

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

~~state.procurement.officer@hawaii.gov~~ [jared.masuda@co.maui.hi.us](mailto:jared.masuda@co.maui.hi.us)

Chief Procurement Officer (CPO) Comments:

Approved     
  Disapproved     
  No Action Required

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 Chief Procurement Officer Signature      Date