

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT

FROM: Captain Keola Tom, Police/Molokai District

(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):

Fleet Vehicle Fuel

Name of Vendor: Par Hawaii LLC

Cost: \$ 58,240.00 Term of Contract: From: 07/01/2021 To: 06/30/2022

Prior Sole Source Reference No.(s), if any: _____

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

Only fuel company on island.

- (2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:

Fuel needed for vehicle usage.

(Attach Additional Sheets If Necessary)

SOLE SOURCE REF. NO. 22-24

- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

Direct questions to: Hokulani Alcon Phone: (808) 553-4123

A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.

[Signature]
Department/Agency Head

Date

9/14/21

Authorized Designee (if any)

Title: _____

Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes _____ No _____. If no, a contract must be executed and funds certified.

APPROVED _____ DENIED

[Signature]
CHIEF PROCUREMENT OFFICER

9/14/21
Date

SOLE SOURCE REF. NO. 22-24

NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the department of
Police

for the sole source purchase of the following goods, services, or construction:

Fleet Vehicle Fuel

Name of Vendor: Par Hawaii LLC

Address: 1132 Bishop Street, Suite 2500, Honolulu HI 96813

Cost: \$ 58,240.00 Term of Contract: From: 07/01/2021 To: 06/30/2022

Direct Any Inquiries To:

Name/Title: Hokulani KM Alcon, Office Ops Asst II

Phone No.: (808) 553-4123

Address: PO Box 956

Kaunakakai HI 96748

Fax No.: (808) 553-3977

9/15/21

Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

**Chief Procurement Officer
County of Maui Finance Department
200 South High Street
Wailuku, Maui, HI 96793**

SOLE SOURCE REF. NO. 22-24