

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT
FROM: FINANCE / REAL PROPERTY ASSESSMENT DIVISON

(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):

Software as a Service (SAAS) to manage Tax Maps workflow, reducing data entry by reviewing, sorting and filtering through volumes of ownership documents to accurately extract, match and insert data into our CAMA system, shifting focus to quality control. Applies to Exemption and address changes as well.

Name of Vendor: JUST APPRAISED, INC.

Cost: \$ 39,000 Term of Contract: From: 10/1/2021 To: 6/30/2022

Prior Sole Source Reference No.(s), if any: _____

(1) The goods, services, or construction has the following unique features, characteristics, or capabilities:
The document data reading, extraction and insertion is compatible and facilitates direct integration with our CAMA system lasWorld. This capability of direct integration makes it ideal and unique.

(2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:
Software that reads and reviews documents, correctly identifying data for entry into our database, matching correct parcel tmks with legal description, sales and ownership info. This eliminates manual entry, shifting focus to quality control review by our technicians, which is currently not done. This applies to exemption and address changes similarly.
(Attach Additional Sheets If Necessary)

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(3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

There are no other sources for this service. This service is currently being used and integrated with iasWorld in other municipalities. This was verified and confirmed with those municipalities currently using iasWorld, the same CAMA system we are using.


Direct questions to: Gery Madriaga

Phone: 808-270-7790

A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.

Department/Agency Head

Marcy Martin / 
Authorized Designee (if any)

Title: Real Property Tax Administrator

Date


September 21, 2021
Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes ___ No ___. If no, a contract must be executed and funds certified.

APPROVED DENIED


CHIEF PROCUREMENT OFFICER
SEP 29 2021
Date

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NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the department of Finance, Real Property Assessment Division

for the sole source purchase of the following goods, services, or construction:
Software as a Service (SAAS) to manage Tax Maps and Information Services Unit workflow by reducing data entry and shifting the focus to quality control. Data will be sorted, filtered and extracted from volumes of deeds, documents, and applications and inserted into our CAMA system for the numerous parcel inventory, information, and records we are responsible to keep updated and accurate.

Name of Vendor: JUST APPRAISED, INC.
Address: 2261 Market St. #4074, San Francisco, CA 94114
Cost: \$ 39,000 Term of Contract: From: 10/1/2021 To: 6/30/2022

Direct Any Inquiries To:

Name/Title: Gery Madriaga / Assistant Administrator Phone No.: 808-270-7790
Address: 110 'Ala'ihī Street, Suite 110
Kahului, HI 96732 Fax No.: _____

d/u/c
Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

Chief Procurement Officer
County of Maui Finance Department
200 South High Street
Wailuku, Maui, HI 96793

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