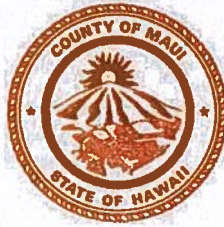


**MICHAEL P. VICTORINO**  
Mayor

**KARLA H. PETERS**  
Director

**MARCI M. SATO**  
Deputy Director



**DEPARTMENT OF PARKS AND RECREATION**

700 Hali'a Nakoa Street, Unit 2, Wailuku, Hawai'i 96793  
Main Line (808) 270-7230 / Facsimile (808) 270-7942

November 5, 2021

Dexter Kubota, Vice President  
Bowers + Kubota Consulting, Inc.  
94-408 Akoki St. Ste. 201A  
Waipahu, HI 96797

Dear Mr. Kubota:

**SUBJECT: VELMA SANTOS CENTER IMPROVEMENTS CONSTRUCTION  
MANAGEMENT, JOB NO. P21/001, CONTRACT NO. C7487**

This is to inform you that we have received our copy of the fully executed contract and that your official Notice to Proceed date for the Velma Santos Center Improvements Construction Management project is:

**Monday, November 8, 2021**

The contract time of performance for this project is five hundred (500) calendar days, inclusive of government and other agency reviews. Should you have any questions or other concerns, please contact me, or Cheryl Akiona, Capital Improvements Project Coordinator, at 808-270-7388 or [cheryl.akiona@co.maui.hi.us](mailto:cheryl.akiona@co.maui.hi.us).

Sincerely,

A handwritten signature in black ink, appearing to read "Karla H. Peters".

**KARLA H. PETERS**  
Director of Parks and Recreation

c: Scott Teruya, Director of Finance  
Marci Sato, Deputy Director  
Samual Marvel, Chief of Planning & Development  
Chris Kinzle, Maintenance Superintendent  
Mary Kielty, Chief of Recreation  
Keoni Tengan, Central District Supervisor  
Lisa Almeida, Permits Officer  
Cody Sarmiento, Contracts