



COUNTY OF MAUI DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
ENVIRONMENTAL PROTECTION AND SUSTAINABILITY DIVISION
RECYCLING GRANTS PROGRAM

Fiscal Year 2023

July 1, 2022 – June 30, 2023

**RECYCLING
GRANT APPLICATION:
ROUND 1**



COUNTY OF MAUI
Environmental
Protection &
Sustainability
Division

Recycling Hotline (808) 270-7880

www.mauicounty.gov/recycle

GENERAL INFORMATION

The County of Maui Recycling Grants Program was established in 1990 by the Maui County Council. Over the past 30 years, the County has partnered with hundreds of organizations in our community. For-profit business, non-profits, and individuals are eligible to apply. Projects must be consistent with the goals of the Environmental Protection and Sustainability Division which focus on Zero Waste and landfill diversion. Potential projects may include but are not limited to: recycling education, equipment upgrades, program expansion, zero waste initiatives, and the collection and processing of materials.

The Recycling Grants process consists of two rounds of applications and evaluation:

1. **Recycling Grant Application: Round 1** is to provide an overview of the proposed project and applicants' contact information. The Grants Review Committee (GRC) will score Round 1 applications according to the evaluation criteria located on page 3 of the Round 1 application.
2. **Recycling Grant Application: Round 2** is for applicants whose Round 1 scores are highest. The GRC will score Round 2 applications according to the evaluation criteria located on page 4 of the Round 2 application.

FY23 Recycling Grant Application Timeline

Round 1	April 4, 2022	Recycling Grant Application: Round 1 available online at www.mauicounty.gov/recycle . The application is form-fillable. Be sure to save your application to your device or USB.
	April 13, 2022 at 2:00 p.m.	Grant Information Session: Request a Zoom link at least 24 hours prior by emailing recycle.mau@mauicounty.gov . We highly recommend that applicants attend. Applicants will receive updates about the grant packets and evaluation process.
	May 2, 2022 by 4:00 p.m.	Recycling Grants Application: Round 1 Deadline. Applications must be emailed to recycle.mau@mauicounty.gov . Hand delivered grant applications are accepted for those experiencing technical difficulties. Call (808) 270-7880 for specifics about in-person delivery options.
	May 17, 2022	Applicants notified of Round 1 results by email. Highest scoring applicants will be invited to submit a Recycling Grant Application: Round 2 packet; however, this does not guarantee funding. Funding is dependent upon GRC evaluation and approval of the Recycling Grants Program budget.
Round 2	June 6, 2022 by 4:00 p.m.	Recycling Grant Application: Round 2 Deadline. Applications must be emailed to recycle.mau@mauicounty.gov . Hand delivered grant applications are accepted for those experiencing technical difficulties. Call (808) 270-7880 for specifics about in-person delivery options.
	June 30, 2022	Grantees are notified of Round 2 application status by email. Grants with the highest scores will be recommended to the Director of Environmental Management to be funded; however, this does not guarantee funding. Funding is dependent upon Recycling Grants Program budget approval.
	July–August 2022	“Notice to Proceed” is mailed to grant recipients and grants officially begin. It is estimated that grants will be processed between July and August 2022. Once the grant monies have been encumbered, a Notice to Proceed will be mailed to the grantee and the grant will officially begin.

EVALUATION CRITERIA

The Grants Review Committee (GRC) will be evaluating the Recycling Grant Applications: Round1 between May 3, 2022 and May 17, 2022. Applicants may be called upon with questions or may be asked to provide a presentation to the GRC during this time. Grants will be evaluated based on four (4) selection criteria as described below.

Evaluation Criteria	Weight (%)
<u>Project Summary</u> An overview of the project and how it relates to EPS, Recycling Section goals which focus on Zero Waste and landfill diversion.	35%
<u>Community Need</u> The problem/need the proposed project is designed to address; how the effectiveness of the program will be measured.	25%
<u>Capability</u> Applicant's experience and/or expertise related to the proposed project.	15%
<u>Budget</u> How grant funds will be utilized to achieve proposed goals and objectives.	25%

RECYCLING GRANT APPLICATION: ROUND 1

Project Title		\$
		Total Amount of Request

Organization/ Entity	
Website	
Mailing Address	

Project Manager		
		Phone Number
Email		
Signature		

Project Summary (Evaluation Weight 35%)

In 150 words or less, provide an overview of the project and how it relates to EPS, Recycling Section goals.

Community Need (Evaluation Weight 25%)

In 150 words or less, describe the problem/need the project is designed to meet. Explain how the effectiveness of the project will be measured.

Capability (Evaluation Weight 15%)

In 150 words or less, provide an overview of experience and/or expertise related to the project.

Budget (Evaluation Weight 25%)

What percentage of the project's annual budget does this grant request represent?
Will this grant assist the organization/entity to become self-sustainable, if so, when? If not, explain why.

Expense	Amount Requested	*Other Resources	Total Budget
A. Personnel			
B. Occupancy			
C. Equipment			
D. Supplies			
E. Promotion, Printing			
F. Insurance			
G. Shipping, Freight			
H. Travel, Gas			
I. Other			
Total Grant Request			

*Other Resources	Amount
Total Other Resources	