

REQUEST FOR SOLE SOURCE

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT
FROM: DHHC/Senior Services Division/Home Delivered Meals Program (aka Meals-on-Wheels)
(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):

Expendable food service products for a meal packaging system used for the Home Delivered Meals

Program which serves homebound/frail elderly on Maui. The meal packaging products includes:

3-compartment paperboard trays, printed film/wrap with heating instructions, and meal movers (cases).

Name of Vendor: Oliver Packaging and Equipment, Inc.

Cost: \$ 71,431.92 Term of Contract: From: 07/01/22 To: 06/30/23

Prior Sole Source Reference No.(s), if any: 22-5

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:

Kaunoa Senior Services purchased this meal packaging system over 15 years ago from
this vendor. The only expendable products that can fit this system are those designed and
sold by this vendor. There are no other vendors who sell these products for this system.

- (2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:

Kaunoa Senior Services provides home-delivered meals to the frail and homebound
elderly on Maui. This meal packaging system adheres the film onto the paperboard tray
thus sealing in the food for safety/sanitation purposes, and ideal for delivery/transport.

(Attach Additional Sheets If Necessary)

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- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

This vendor is the only manufacturer of the expendable product used for this meal

packaging system owned by the Home Delivered Meals Program. General take-out

containers do not seal in the food and are not suitable for transport/delivery purposes.

Direct questions to: Harry Johnson, Program Asst II

Phone: 808-270-7321

A completed Notice of Sole Source is attached.

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.



Department/Agency Head

Roland Prieto, Asst. Administrator

Date

Authorized Designee (if any)

Title:

Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes No . If no, a contract must be executed and funds certified.

APPROVED DENIED


CHIEF PROCUREMENT OFFICER

6/24/02
Date

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NOTICE OF SOLE SOURCE

The Chief Procurement Officer is in the process of reviewing the request from the department of

DHHC / Senior Services

for the sole source purchase of the following goods, services, or construction:

Expendable food service product for a meal
meal packaging system used for Home Delivered
meals program.

Name of Vendor: Oliver Packaging

Address: _____

Cost: \$ 71,431.92 Term of Contract: From: 7/1/22 To: 6/30/23

Direct Any Inquiries To:

Name/Title: Harry Johnson

Phone No.: 270-7321

Address: _____

Fax No.: _____

6/16/22

Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

**Chief Procurement Officer
County of Maui Finance Department
200 South High Street
Wailuku, Maui, HI 96793**

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