

**REQUEST FOR SOLE SOURCE**

TO: CHIEF PROCUREMENT OFFICER, COUNTY OF MAUI FINANCE DEPARTMENT  
FROM: MAUI POLICE DEPARTMENT/QUALITY ASSURANCE/BODY WORN CAMERA UNIT  
\_\_\_\_\_  
(DEPARTMENT/DIVISION/BRANCH)

RE: REQUEST FOR SOLE SOURCE APPROVAL

**PURSUANT TO 103D-306, and Subchapter 9, Chapter 3-122, HAR, the Department requests sole source approval to purchase the following (Description of goods, services, or construction):**

Access & maintenance to the Hawaii Criminal Justice Data Center (HCJDC) NCIC/Nlets system.

---

---

Name of Vendor: Hawaii Criminal Justice Data Center

Cost: \$ 44,327.00 Term of Contract: From: July 2022 To: June 2023

Prior Sole Source Reference No.(s), if any: \_\_\_\_\_

- (1) The goods, services, or construction has the following unique features, characteristics, or capabilities:  
Access & maintenance to the Hawaii Criminal Justice Data Center (HCJDC)  
NCIC/Nlets system.

- (2) How are the unique features, characteristics, or capabilities essential for the agency to accomplish its work:  
The Hawaii Criminal Justice Data Center (HCJDC) is an agency of the Department of the  
Attorney General in the State of Hawaii and is responsible for the statewide  
criminal history record information system.

(Attach Additional Sheets If Necessary)

SOLE SOURCE REF. NO. 23-3

- (3) The following other possible sources for the goods, services, or construction were investigated but do not meet our needs because:

HCJDC is the only vendor who can provide this service.

Direct questions to: A/Sgt. Paul POMAINVILLE

Phone: 808-270-6562

A completed Notice of Sole Source is attached.

**I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TO THE BEST OF MY KNOWLEDGE TRUE, CORRECT AND THAT THE GOODS, SERVICES, OR CONSTRUCTION ARE AVAILABLE THROUGH ONLY ONE SOURCE.**

John Pelletier, Chief of Police

Department/Agency Head

  
Authorized Designee (if any)

Title: \_\_\_\_\_

\_\_\_\_\_  
Date


\_\_\_\_\_  
Date

CHIEF PROCUREMENT OFFICER'S COMMENTS:

Please ensure adherence to applicable administrative and statutory requirements. This expenditure may be processed through a purchase order:

Yes  No . If no, a contract must be executed and funds certified.

APPROVED  DENIED

  
CHIEF PROCUREMENT OFFICER

7/1/11  
Date

SOLE SOURCE REF. NO. 23-3

**NOTICE OF SOLE SOURCE**

The Chief Procurement Officer is in the process of reviewing the request from the department of

MPD

for the sole source purchase of the following goods, services, or construction:

Access & maintenance to the Hawaii Criminal  
Justice Data Center NCIC/Nlets system

Name of Vendor: Hawaii Criminal Justice Data Center

Address: 465 S KING ST ROOM 101, HONOLULU, HI 96813

Cost: \$ 44,327.00 Term of Contract: From: July 2022 To: June 2023

Direct Any Inquiries To:

Name/Title: Sgt. Paul Pomarville

Phone No.: 270-6562

Address: \_\_\_\_\_

Fax No.: \_\_\_\_\_

7/17/22  
Date Notice Posted

A copy of this notice of intent shall be posted by the Chief Procurement Officer and the purchasing agency in an area accessible to the public at least seven calendar days prior to any approval action.

\*\*\*\*\*

Submit written objections to this notice of intent to issue a sole source contract within seven calendar days from the date this notice was posted to:

**Chief Procurement Officer  
County of Maui Finance Department  
200 South High Street  
Wailuku, Maui, HI 96793**

SOLE SOURCE REF. NO. 23-3