



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: Department of Management
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Third-party investigative services for critical workplace personnel policy complaints

2. Vendor/Contractor/Service Provider:	Ota & Hara	3. Amount of Request: \$ 80,000.00 est.	
4. Term of Contract From:	6/1/2022	To: 6/1/2023	5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
The Department of Management is responsible for receiving complaints related to various employment policies. We received an influx of complaints that we are required to investigate in a timely manner. We had no prior procurement method in place to allow for the quick purchase of these services and because of the timeliness, investigations needed to commence as soon as possible.

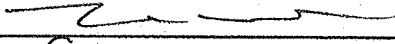
7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
Marr Jones and Wang LLLP was being utilized for ongoing investigations, however was unable to take on the additional services required. Ota & Hara services were used in the past and was available during the time that was needed.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.



 Department Head Signature

AUG 22 2022

 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 8/23/2022

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

~~state.procurement.offices@hawaii.gov~~ jared.masuda@co.maui.hi.us

Chief Procurement Officer (CPO) Comments:

Approved Disapproved No Action Required



 Chief Procurement Officer Signature 8/23/22

 Date