

**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST TO AMEND AN EXEMPTION
FROM HRS CHAPTER 103D CONTRACT**

TO: Chief Procurement Officer
FROM: Department of Water Supply County of Maui
Name of Requesting Department

Pursuant to HRS §103D-102(b)(4) and HAR section 3-120-5(d), the Department requests to amend an exempt contract as follows:

1. SPO-007, Exemption Reference (PE) Number:	22-14
2. Vendor/Contractor/Service Provider Name:	Paul Silva

3. Describe the goods and/or services:
Department of Water Supply (DWS), Project Field Manager will be the representative of DWS in coordinating with Professional Meter Inc. (PMI) who is the vendor for the small meter replacement program for the County of Maui. The DWS Project Field Manager must have the understanding and knowledge of the different DWS systems (Read Center/Beacon/CC&B). Also, the knowledge and function of the meter and endpoints. Through the years of experience as the supervisor of the Meter Readers, Paul Silva has the knowledge and functions of meters (Badger), end points (Orion/Beacon) and the layout of locations of meters and firelines.

4. Explain in detail what is being amended:
Due to additional time (April 23 to June 23), and funding to cover the period of service, therefore, the exemption should be adjusted from May of 2022 to June 30, 2023 which will cover through the current fiscal year. Because of the ongoing project, the funding for the Project Field Manager has increase from the original contract amount of \$45,000 through several amendments from \$60,000, \$24,000 to the current amendment of \$85,000 to increase the total contract to \$214,000.

5. Amended contract price for this request: \$ 214,000.00

6. Explain in detail why the amendment(s) are necessary:
The Project Field Manager will continue to be available to be our eyes on the ground in making decision on be-half of DWS, especially those situations when water service may be down until the problem is fix.

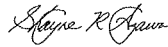
7. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	Email address
Mark Walker*	Fiscal/DWS	808-270-7302	mar.walker@co.maui.hi.us
Ken Bissen Jr.	Fiscal/DWS	808-270-7684	ken.bissen@co.maui.hi.us

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided is to the best of my knowledge, true and correct.

for



Shayne R. Agawa
 cn=Shayne R. Agawa, o=Deputy Director,
 ou=Dept. of Water Supply,
 email=shayne.agawa@co.maui.hi.us, c=US
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10-6-22

Department Head Signature

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 10-6-22

Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approved Disapproved No Action Required


 Chief Procurement Officer

10/13/22
 Date