



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Department of Liquor Control
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
CollectiveData - CollectiveQuartermaster: A cloud based asset management solution designed to meet the specialty needs of government and law enforcement. Solution provides user-friendly tools for the Department to efficiently perform detailed data tracking, document storage/management, reporting system with approval work-flows and integrated analytics. Solution must work on any operation system including mobile devices. Solution must also allow mobile access of Department's information and documentation, including creating reports and updating information/documentation while in the field. Support migration of current information and documents to replacement solution. Due to the nature of the Department operations, vendor must have support available outside of standard business hours(Monday thru Friday - 7:45 AM - 4:30 PM) and have uptime of 95% or greater.

2. Vendor/Contractor/Service Provider:	CollectiveData	3. Amount of Request:
4. Term of Contract From: Indefinite To:		\$ 35,000 per year
		5. Prior SPO-007, Procurement Exemption (PE): N/A

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
Time constraints are an important concern as the current systems are working on borrowed time. As Paradox is no longer being supported or updated, the database has increasing issues with stability and decreasing functionality. Liquor Gladiator has not been supported or updated for some time so it suffers from stability issues as well as the inability for the department to update or make changes as needs require.
The department has spent multiple years trying to locate a vendor that would be able to abide by County of Maui and State of Hawaii requirements. Collective Data has been the only vendor thus far willing to meet and exceed the needs of the department as well as being willing and able to abide to State and County requirements.
Scalable solution pricing that includes 24/7 support and 99% uptime as well as all updates/upgrades included to help in future proofing the solution.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
Vendor(s) researched, contacted and product tested. Needs assessed against abilities of vendor products. Requirements explored and explained to verify if the vendor is able to facilitate requirements of the State and County. When/If not able to meet requirements reassess and move to next vendor. Once vendor who was able to meet need and requirements is located, solution presented to multiple users to address questions, concerns and issues. Maintain communication with vendor during the process to figure out number of users and steps in the process of implementation. Loop in Liquor Control Commission on project and cost. Review and allocate funds.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Cullen Kawano	County of Maui Department of Liquor	808-876-4670	cullen.kawano@co.maui.hi.us
Layne Silva	County of Maui Department of Liquor	808-243-7754	layne.silva@co.maui.hi.us
*Louise Batton	County of Maui Department of Liquor	808-243-7486	louise.batton@co.maui.hi.us

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*



Department Head Signature

11/15/2022

Date

For Chief Procurement Officer Use Only

Date Notice Posted: _____

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

~~state.procurement.office@hawaii.gov~~ jared.masuda@co.maui.hi.us

Chief Procurement Officer (CPO) Comments:

This request is disapproved as it lacks sufficient justification for an exemption. The department is advised to conduct a competitive procurement and shall utilize the applicable method of procurement pursuant to HRS Chapter 103D to procure for the goods/services being requested, while affording other potential vendors the opportunity to compete.

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

11/15/22

Date