



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: FINANCE/REAL PROPERTY ASSESSMENT
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
Migrate County of Maui current Enterprise ArcMap Parcel Fabric to Enterprise ArcGIS Pro Parcel Fabric environment. Consultation and recommendations for schema, attribute and domain enhancements. Customized training (on site) utilizing our local dataset. Post migration technical support.

2. Vendor/Contractor/Service Provider	Pro-West & Associates	3. Amount of Request: \$ 32,239.70
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4. Term of Contract From: April 2023 - Est start date	To: June 2023 - approx 3 mos	5. Prior SPO-007, Procurement Exemption (PE):
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6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
The ArcMap environment is no longer being developed and will soon no longer be supported by the parent company necessitating a migration from the current ArcMap Enterprise Parcel Fabric to an ArcGIS Pro Enterprise environment. The County of Maui requires an Enterprise server environment for branch server parcel fabric editing and production which ArcMap can no longer provide. This will be necessary for each of the Departments within the County of Maui to be able to access parcel information in the future. Furthermore this information is also available to the public and a smooth and efficient migration with appropriate professional consultation services throughout the process will greatly minimize the impact on all parties. Pro-West is a unique company that will provide Enterprise Server integration consultation, migration and hands on training. In addition Pro-West & Associates gives us the ability to improve and customize our database to meet the County of Maui requirements BEFORE re-introducing the database into the Enterprise environment. Due to the nature of this task, it would be highly inefficient and disadvantageous to have multiple vendors communicate and handle the different components of this project from start to finish.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:


Beginning in 2020, internet searches for consultants and companies that could provide migration, enterprise integration, and personalized training services resulted in limited options. Contact with multiple providers revealed that the majority would be unable to perform enterprise capable migration on the scale that County of Maui requires. After narrowing down our options, in July 2022 we met the remaining providers representatives/founders at the Esri user conference. Throughout the second half of 2022 we have been in contact with them via virtual meetings to see if they could meet all of our needs and requirements. Considerations were weighed heavily on: speed, thoroughness, training, technical support and experience with local governments. We were able to narrow down our search to three potential providers but in the end we found that one was able to satisfy all of our needs. We found that Pro-West is an Esri-designated State & Local Government Specialty Partner, has developed workflows/packages tailored for Land Records & Property Assessors and provides post-migration technical support. As an added bonus, as part of the training we would have substantial productivity gains making real world changes to our own production data during the migration process preventing approximately two months of lost working hours post migration.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Elisse Deleissegues	RPA- GIS	808-270-7223	Lisa.Deleissegues@co.maui.hi.us
Marcy Martin	RPA Administrator	808-463-3155	Marcy.Martin@co.maui.hi.us
Cy Fukagawa	RPA - Property Technical	808-270-8067	Cy.Fukagawa@co.maui.hi.us

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*



 Department Head Signature

12/27/22

 Date

For Chief Procurement Officer Use Only

Date Notice Posted: 12/27/22

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

Jared.Masuda@co.maui.hi.us

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Acting 
Chief Procurement Officer Signature

JAN 04 2023

Date

