



STATE PROCUREMENT OFFICE  
NOTICE OF REQUEST FOR EXEMPTION  
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer  
FROM: Department of Environmental Management  
*Name of Requesting Department*

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction: Conduct a wastewater Rate Study and provide a rate model update.
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2. Vendor/Contractor/Service Provider: Raftelis	3. Amount of Request: \$ 44,365
4. Term of Contract From: 3/15/23 To: 6/30/23	5. Prior SPO-007, Procurement Exemption (PE): N/A

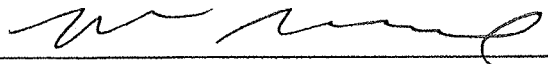
6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means: In 1997, when our rate model was originally designed and developed by Black and Veatch Theresa Jurotich was a project manager. When CDM Smith updated our rate model in 2012, Theresa was the Financial Analyst on the project who reviewed our sewer rates to ensure it met industry standards. Therefore, we would like to continue to use Theresa because of her expertise with our rate model as she was a part of the original developer of the software. She will help with the software conversion/ modification of the existing software to be compatible with the latest windows software. Her knowledge of our rate model would allow the update to be quick and efficient. Our rate model program currently does not work with latest County software and needs to be updated as quickly as possible. It is not advantageous for our department to get another vendor to come in due to a steep learning curve that could take months to learn.
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7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider: Wastewater staff tried to contact CDM Smith but it was not successful. Then we tried to reached out to everyone that worked on our latest rate model. We were successful in reaching out to Theresa Jurotich.
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8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).  
 \*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Eric Nakagawa	Wastewater Reclamation Division	(808) 270-7417	eric.nakagawa@mauicounty.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.*



Department Head Signature

3/1/23

Date

**For Chief Procurement Officer Use Only**

Date Notice Posted: 3/16/23

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

~~state.procurement.officer@hawaii.gov~~ jared.masuda@co.maui.hi.us

Chief Procurement Officer (CPO) Comments:

- Approved     
  Disapproved     
  No Action Required



Chief Procurement Officer Signature

MAR 16 2023

Date