

STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

TO: Chief Procurement Officer

FROM: FINANCE/REAL PROPERTY ASSESSMENT
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

ESRI Canada will use their unique parcel review application called "Assessment Analyst Desk Top Review" to identify discrepancies for 3,000 property records/parcels from our CAMA data based on their proprietary technology and present these findings to our Real Property Appraisal staff. The Appraisal staff will then look into the parcels and approve or disregard the changes which will aid our Appraisal staff in bringing about accurate and uniform assessments. Inaccuracies in the real property assessment data base can result in a loss of revenue for the county or unequal assessments for similar properties.

2. Vendor/Contractor/Service Provider

ESRI Canada Limited

3. Amount of Request:

\$ 46,875.15

4. Term of Contract From: May 2023
Est start date

To: Nov 23- Feb
24(6-9 mos)

5. Prior SPO-007, Procurement Exemption
(PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

We used ESRI Canada for this professional service in the past when the division had the software application. If we were to procure by competitive means, we would lose the financial benefit from all of the work we have done in the past. ESRI has staff trained to look at our data, they have converted our data, and they have done the work before. Since ESRI already has sketches from our CAMA data, training on how Maui enters and codes the data, and a long standing relationship, we gain cost efficiencies.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

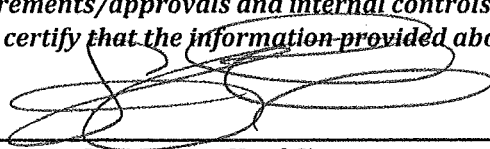
Since we are short staffed, the professional services provided by ESRI Canada became an attractive option to supplement our work and to bridge the gap in order to mass appraise the County of Maui. The standard is that all properties are inspected every 6 years. The division has not been able to meet this standard on their own. Meeting this standard is part of recertifying our accreditation with the IAAO. Inspections all ensure equitable and uniform assessments. It is also Q&A to the divisions work in picking up permits and remodels or unpermitted alterations.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Kari Stockwell	RPA - PTO Supervisor	808-270-7291	Kari.Stockwell@co.maui.hi.us
Marcy Martin	RPA Administrator	808-463-3155	Marcy.Martin@co.maui.hi.us
Cy Fukagawa	RPA - Property Technical	808-270-8067	Cy.Fukagawa@co.maui.hi.us

**All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.**



Department Head Signature

2/6/23

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 3/9/2023

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

~~state.procurement.office@hawaii.gov~~ jared.masuda@co.maui.hi.us

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

3/20/23

Date

