



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Department of Housing and Human Concerns
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

Since its inception in 2018, the 'Ohana Zones pilot program has worked to address homelessness, serving more than 5,500 individuals and placing over 1,200 individuals into permanent housing Statewide. Specific to Maui County, funding through this program helped to create the Huliau project, which provides housing and case management for 12 families transitioning out of homelessness. In 2022, HB2512 (Act 235) was passed and signed into law to further extend the program through June 30, 2026. The Huliau rental housing project is an example of successful collaboration with community partners and intergovernmental bodies to transform several old, dilapidated, and vacant buildings, into much needed housing with supportive services.

2. Vendor/Contractor/Service Provider:	Family Life Center, Inc.	3. Amount of Request:	\$ 19,687.50		
4. Term of Contract From:	15-Jun-23	To:	15-Sep-23	5. Prior SPO-007, Procurement Exemption (PE):	N/A

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

The existing Ohana Zones (Huliau) contract is set to lapse on June 14, 2023. Unfortunately, delays with the incoming administration have created a barrier to contract review and formulation between the County and the State. It is imperative that this program that provides rental housing and case management for families transitioning out of homelessness is maintained in continuity. Cessation of services, even if for a brief period, can prove to be of considerable detriment.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

While FLC was the sole bidder on the RFP 20-21/P-79A rebid almost three years ago and is a qualified provider, a new RFP must be issued in order to provide a fair and transparent process. As the current contract has an end date of June 14, 2023, the department will be requesting a shorter posting time (less than 30 days) to allow continuity of services. In efforts to abide by the process fairly while posing no interruptions to current services, an exemption is requested to facilitate the terms of contract with the State, as well as following the appropriate steps in solicitation of an RFP.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Christopher Kish*	Homeless Division	808-270-7805	christopher.kish@co.maui.hi.us
Tasha Ham-Deponte	Homeless Division	808-270-7805	tasha.ham-deponte@co.maui.hi.us

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.



Department Head Signature

4/10/2023

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 04/10/2023

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:


~~state.procurement.office@hawaii.gov~~ jared.masuda@co.maui.hi.us

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required



Chief Procurement Officer Signature

Date