



**STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D**

TO: Chief Procurement Officer

FROM: Corporation Counsel
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:
E-Learning/training management platform that focuses on municipality systems, work processes and employee operations. Course are developed and updated based on the most current regulatory standards and meet OSHA compliance. Individual sites can be customized based on department needs allowing for relevant training objectives. Platform is also used to deliver policies, SOPs and other communications to ensure employee accountability. All data is stored by the vendor so no county storage is needed.

2. Vendor/Contractor/Service Provider: Target Solutions, LLC DBA Vector Solutions 3. Amount of Request:
\$ 69677.5
4. Term of Contract From: 11/30/2023 To: 11/29/2026 5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:
Target Solutions provides all of the the requirements need to provide our employees with the complete training platform that is specific to their job description in one place. While other platforms do have some of the training that Target Solutions provides we would need to purchase multiple catalogs to obtain the complete package available on Target Solutions.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:
Multiple vendors were contacted and Risk Management received demonstrations and proposals from each. The systems capatability and accessibility was compared. We also looked at the course catalog and how many industry specific classes were available. Target Solutions was the only platform that offered training specific to our first responders (MFD and MPD). They also offered continuing education credits for our water supply and environmental management employees who need to recertify their certifications to keep their jobs.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Marcie Hoag	Risk Management	808-270-7970	marcie.hoag@co.maui.hi.us

All requirements/approvals and internal controls for this expenditure is the responsibility of the department. I certify that the information provided above is, to the best of my knowledge, true and correct.

Department Head Signature

05/18/23

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 5/19/2023

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

~~XXXXXXXXXXXXXXXXXXXX~~ jared.masuda@co.maui.hi.us

Chief Procurement Officer (CPO) Comments:

Approved

Disapproved

No Action Required

Chief Procurement Officer Signature

MAY 26 2023

Date