



COUNTY OF MAUI
 Department of Public Works
 Development Services Administration
 250 South High Street • Wailuku, Hawaii 96793

INSTRUCTIONS TO REQUEST FOR MISCELLANEOUS INSPECTIONS
(Revised Jan 2018)

Miscellaneous inspections not covered by an issued electrical, plumbing, or building permit can be obtained pursuant to Maui County Code (MCC)16.18A.107-2(b), 16.20A.200, and 16.26B.109.3.7.1, Miscellaneous Inspections. Miscellaneous inspection fees are \$68 for a minimum two hours, and \$34 per hour, or fraction thereof, if additional time is required to complete the inspection, for each inspection type for each structure.

<u>Purpose</u>	<u>Basic Fee</u>
HRS Section 514B-84(a)(2) compliance.....	\$204
Finalize Permit.....	\$68 per inspection type
<i>*Exception: Plumbing and Gas permits are regulated by the Plumbing Code and, therefore, considered a single inspection type</i>	
State Dept. of Health Licensing of Adult Residential Care Homes or Special Treatment Facility.....	Exempt per MCC 16.26B.109.3.7.1 (1)
State Dept. of Human Services Licensing of Foster Child Care Institutions and Adult or Child Care Centers.....	Exempt per MCC 16.26B.109.3.7.1 (2)
Liquor License Requirement	\$204
Short Term Rentals.....	\$204
Bed and Breakfast.....	\$204
Other	\$68 per inspection type

Note: If additional time is required to complete the inspection, the applicant will be notified of additional fees to be paid before the certificate of occupancy or comment letter will be issued. A separate request for miscellaneous inspection is also required for each structure. Payment is to be made payable to "COUNTY OF MAUI".

Required Submittals:

1. Completed Request for Miscellaneous Inspections form(s). One (1) form per structure.
2. Miscellaneous inspection fee(s).
3. One (1) scaled and detailed site plan on 8 ½" x 11" size paper (minimum) designating placement of structure(s) on property.
4. One (1) scaled and detailed floor plan(s) of area(s) to be inspected on 8 ½" x 11" size paper (minimum).
5. Notarized letter of authorization from fee owner, or copy of lease agreement, if applicant is not the fee owner.
6. If applying for a miscellaneous inspection for Department of Health or Department of Human Services Clearance, please provide a copy of the State Application or License.

Please contact the Building Permit Office at (808) 270-7250 if you have any questions regarding the miscellaneous inspection process. Office hours are from 8:00 a.m. to 4:00 p.m., Monday through Friday. Or, you can email us at building.permits@mauicounty.gov.