



COUNTY OF MAUI
 DEPARTMENT OF PUBLIC WORKS
 DEVELOPMENT SERVICES ADMINISTRATION
 250 SOUTH HIGH STREET
 WAILUKU, HAWAII 96793
 Ph: (808)270-7252 Fax: (808)270-7972

SUBDIVISION APPLICATION

Subdivision to be processed through:	<input type="checkbox"/>	Regular System
	<input type="checkbox"/>	Ordinance 2372 (MCC Section 18.04.020.C)
	<input type="checkbox"/>	Family Subdivision (MCC Section 18.20.280)
	<input type="checkbox"/>	Limited Subdivision (MCC Section 18.12.050)

PROPERTY INFORMATION

Subdivision Name: _____

Tax Map Key(s): _____

Location: _____ Number of Lots: _____ Acreage: _____

Proposed zoning (if different from existing): _____

State: _____ County: _____ CP: _____

SURVEYOR

AGENT (As authorized on sheet no. 4. All correspondence will be sent to this person)

Name: _____	Name: _____
Contact Person: _____	Contact Person: _____
Address: _____	Address: _____
City/State: _____ Zip: _____	City/State: _____ Zip: _____
Phone: _____ Fax: _____	Phone: _____ Fax: _____
E-Mail: _____	E-Mail: _____

OWNER(S) OF RECORD (Attach additional sheets if more than two owners)

Name: _____	Name: _____
Address: _____	Address: _____
City/State: _____ Zip: _____	City/State: _____ Zip: _____
Phone: _____ Fax: _____	Phone: _____ Fax: _____
E-Mail: _____	E-Mail: _____

EXPLANATORY INFORMATION

(Attach separate sheet if required)

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1. Water System: (Section 18.08.080.C MCC) Subdivision will connect to the Department of Water Supply's system
 Subdivision will utilize a private water system

For private water system only - Statement of source, quality, and quantity of water:

2. Provisions for sewage disposal (Section 18.08.080.D MCC):

3. Provisions for drainage and flood control (Section 18.08.080.D MCC):

4. Parcels of land proposed to be dedicated for public use and the conditions of such dedication (Section 18.08.080.E MCC):

5. Improvements to be made by the subdivider and the approximate time such improvements are to be completed (Section 18.08.080.F MCC):

SUPPLEMENTARY INFORMATION

(Attach separate sheet if required)

Responses to the following items are optional only, but may aid in the processing of the application.

1. What research was done to prepare the preliminary plat? (e.g., names of previous subdivisions, subdivision file numbers, separate lot determination, maps, etc.)

2. What is the purpose of this subdivision?

3. Additional information which may aid in the processing of this application. (e.g., proposed variances, concurrent subdivisions, etc.)

4. Provide copies of SMA approval letters, change-in-zoning conditions, or other approval letters.

**NOTARIZED OWNER'S ACKNOWLEDGMENT/
AUTHORIZATION TO SUBDIVIDE**

TMK: (2) _____ Lot No. _____

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1. I am aware of and consent to the filing of this application.
 2. I confirm that the information provided in this application is true and correct to the best of my knowledge and I assume all responsibility for the truth and validity of this application and all associated exhibits and documents submitted.
 3. I agree to allow representatives of the County of Maui to go on or about the subject property for inspection purposes in connection with this application.
 4. I confirm that I have uncontested legal ownership of the subject property, without any outstanding rights, reservations or encumbrances which could nullify the intended development and use of this subdivision.
 5. If the owner is a corporation, partnership, limited liability company (LLC), governmental agency or other entity, I confirm that I am authorized to act on behalf of the corporation, partnership, LLC, governmental agency or other entity in processing this application.
 6. I acknowledge that any potential or existing separate lots, land titles, partitions, previously subdivided lots or other such land units will be consolidated with this subdivision action and upon final subdivision approval only the newly created lot(s) will be recognized.

Check, if applicable:

- I (We), the owner(s) of the subject property, do authorize _____ as my (our) agent(s) to represent me (us) in processing this application and to do any and all acts required to obtain final subdivision approval.

Signature of Owner	Print Name	Date
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Company/Partnership/LLC/Agency/Entity Name	Title
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Signature of Owner	Print Name	Date
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Company/Partnership/LLC/Agency/Entity Name	Title
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Attach additional sheets if more than two owners

STATE OF HAWAII)
) SS.
COUNTY OF _____)

On this _____ day of _____, 20 _____, before me personally appeared _____, to me personally known, who, being by me duly sworn or affirmed, did say that such person(s) executed the foregoing instrument as the free act and deed of such person(s), and if applicable in the capacities shown, having been duly authorized to execute such instrument in such capacities.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

NOTARY PUBLIC, State of Hawaii
Print Name: _____
My commission expires: _____

NOTARY PUBLIC CERTIFICATION	
Doc. Date: _____	# Pages: _____
Notary Name: _____	Judicial Circuit: _____
Doc. Description: _____	

Notary Signature: _____	[Stamp or Seal]
Date _____	



APPLICATION CHECKLIST

- ORIGINAL and nine copies of completed application; or ORIGINAL and seven copies of completed application processed under Ordinance 2372 (Section 18.04.020.C MCC).
- Fifteen copies of the preliminary subdivision plat prepared by a professional land surveyor; or Eight copies for Ordinance 2372 (Section 18.04.020.C MCC).
All maps must be folded to 8 1/2" x 11" size.
- Filing fee of \$250.00 plus \$50.00 per developable lot. The filing fee shall be made payable to the Director of Finance, County of Maui.
- Two copies of the current title report(s).
- Eight copies of an approved ZONING AND FLOOD CONFIRMATION. Please contact the Department of Planning at (808) 270-7253 if there any questions.

CHECKLIST FOR PRELIMINARY PLATS

CODE	DESCRIPTION	REQUIREMENTS	SUBMITTED	NONE/ NOT APPLICABLE
18.08.050	General Information	-Name of Subdivision -Date, North Point & Scale of Drawing -Tax Map Key Numbers -Name & Address of Owner(s)/Engineer or Surveyor -Layout of Lot, Including Area & Measurements -Acreage of Subdivision/No. of Lots	_____ _____ _____ _____ _____	_____ _____ _____ _____ _____
18.08.060	Existing Conditions	-Location & Names of Existing Roads, Including All Easement and R/W Information -Width of Existing Roads/Access Easements Shown on Plat -Contours Every 2'; 5' if Slope greater than 10% -Existing Use of Property Including Building, Wells, Cisterns, Private Sewage Disposal System, Utility System, Cesspools, etc. -Location of 100 Year Flood Inundation Limits/Gulches -Location of Flood Zones (if other than Flood Zone C)	_____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____
18.08.070	Proposed Plan	-Street Location, Proposed Names, Radii of Curves -Width of all Proposed Roads/Access Easements Shown on Plat -Existing & Proposed Easements, Showing Width & Purpose -Lots, Showing Approximate Dimensions, Minimum Lot Size & Lot Numbers -Sites (if any), Allocated for Purpose Other Than Single Family Dwellings -100 Year Flooded Width of Any Existing or Proposed Waterway	_____ _____ _____ _____ _____ _____ _____	_____ _____ _____ _____ _____ _____ _____
18.08.080	Explanatory Information	-Vicinity Map (Small Scale) -Location of Existing Sewer, WL, Culverts, Drainpipe, Electric & Communication Lines	_____ _____	_____ _____

Statement of Accuracy: I confirm that the preliminary plat has been prepared in conformance with Chapter 18.08 (Preliminary Plat), that the above information is true and correct to the best of my knowledge and that I have signed and stamped the preliminary plat.

Surveyor's Signature: _____ Date: _____